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WEDNESDAY, 8 NOVEMBER 2023

TO: ALL MEMBERS OF THE COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 10.00 AM ON WEDNESDAY, 15TH NOVEMBER, 2023** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin J Thomas
Telephone (direct line):	01267 224027
E-Mail:	kjthomas@carmarthenshire.gov.uk
This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.	
The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home	

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

**COMMUNITIES, HOMES & REGENERATION SCRUTINY
COMMITTEE**

PLAID CYMRU GROUP - 7 Members

Cllr. Betsan Jones (Vice-Chair)
Cllr. Bryan Davies
Cllr. Terry Davies
Cllr. Handel Davies
Cllr. Ken Howell
Cllr. Denise Owen
Cllr. Russell Sparks

LABOUR GROUP - 4 Members

Cllr. Deryk Cundy (Chair)
Cllr. Rob Evans
Cllr. Martyn Palfreman
Cllr. Michael Thomas

INDEPENDENT GROUP - 2 Members

Cllr. Anthony Davies
Cllr. Hugh Shepardson

UNAFFILIATED

A G E N D A

- 1. APOLOGIES FOR ABSENCE.**
- 2. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM**
- 3. PUBLIC QUESTIONS (NONE RECEIVED)**
- 4. SHARED PROSPERITY FUND UPDATE** 5 - 22
- 5. UPDATE ON THE ARFOR 2 PROGRAMME** 23 - 36
- 6. REVENUE & CAPITAL BUDGET MONITORING REPORT 2023/24** 37 - 64
- 7. ESTABLISHMENT OF A TASK AND FINISH GROUP ON ADAPTATIONS** 65 - 72
- 8. NON-SUBMISSION OF SCRUTINY REPORT** 73 - 78
- 9. FORTHCOMING ITEMS** 79 - 86
- 10. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 28TH SEPTEMBER 2023** 87 - 94

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Scrutiny Committee

Date: 15/11/2023

Subject: Shared Prosperity Fund Update

Purpose: To provide an update to Scrutiny Committee on the delivery of the UK Shared Prosperity Fund in Carmarthenshire

THE SCRUTINY COMMITTEE IS ASKED TO:-

Review and scrutinise the information contained in the report in relation to the Levelling Up funding that Carmarthenshire has been awarded and the delivery of the UK Shared Prosperity Fund in Carmarthenshire

Reason

The UK Shared Prosperity Fund (UKSPF) is a central pillar of the UK government's Levelling Up agenda. An allocation of funding of £38.6m has been confirmed for Carmarthenshire which will enable us to deliver against some of the County's strategic objectives.

CABINET MEMBER PORTFOLIO HOLDER:- Councillor Hazel Evans, Cabinet Member for Regeneration, Leisure, Culture and Tourism

Directorate: Chief Executives

Name of Head of Service:

Jason Jones

Report Author:

Helen Morgan

Designations:

Head of Regeneration

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EXECUTIVE SUMMARY
MEETING: Scrutiny Committee
DATE: 15/11/2023

Subject: UK SPF Update

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

UK SPF

Purpose:

To provide Scrutiny Committee with an update on the progress of UK SPF in Carmarthenshire.

Background:

The UK Shared Prosperity Fund (UKSPF) forms part of a suite of complementary levelling up funding. Following the approval of our Regional Investment Plan in December 2022, Carmarthenshire's £38.6m allocation of the Shared Prosperity Fund was unlocked. In order to meet the tight deadlines of the fund which UK Government has set at 31st March 2025, the development of SPF in Carmarthenshire has progressed at pace. Since its launch on the 6th March, a total of £19.68m Anchor and Strategic projects have been approved and a further £5.5m for the adult numeracy programme Multiply, bringing the current total to £25.18m.

Governance and Local Decision Making

Swansea Council is acting as the lead Authority on behalf of the South West region with decision making sat a local level, with each Local Authority adhering to their own constitutional arrangements and protocols.

In Carmarthenshire, a Regeneration Partnership was established in June 2022, its purpose being to act as the strategic partnership to support economic recovery and growth in Carmarthenshire. The Partnership has been involved at all stages of UK SPF delivery in Carmarthenshire to date.

The following modes of delivery for UK SPF have been agreed in Carmarthenshire

- Anchor projects
- Standalone projects
- Commissioned projects

A flow chart documenting the stages in the approval of the Anchor and Standalone projects in Carmarthenshire can be seen at Appendix 1.

Programme Management Team

UKSPF provides for circa 4% of the allocation to be used to fund administrative support for the programme. The Programme Management Team in Carmarthenshire has been recruited and is fully staffed.

Implementation & Delivery

5 Anchor programmes have been approved and are delivering in Carmarthenshire as follows:

1. Sustainable Communities Programme
2. Rural Programme
3. Developing Place
4. Supporting Local Business
5. People & Skills

Appendix 2 details the third party grants approved to date within the Anchor Programmes.

Appendix 3 details the Standalone Strategic projects that have been approved.

Financial Claiming and Monitoring

The first financial and indicator claim was submitted to Swansea Council as Lead Local Authority by the October 12th deadline.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jason Jones

Head of Regeneration

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	YES	YES	YES

1. Policy, Crime & Disorder and Equalities

The UK SPF provides an opportunity to draw down additional investment which will help deliver against some of the County's key strategic objectives.

In order to draw down the funding, a Regional Investment Plan was submitted to UK Government setting out how the Region intends to utilise the funding based on local needs and opportunities. A Carmarthenshire Investment Plan was developed which fed into the Regional Plan.

The Investment Plan for Carmarthenshire is based on our existing strategies and plans including the Economic Recovery Plan, Local Innovation Strategy, Wellbeing Assessment, and the South West Wales Regional Economic Delivery Plan. The Carmarthenshire Plan is aligned to the 7 Well-being goals of the Well-being of Future Generations Act.

2. Legal

Local government is being given responsibility for delivery of the UK SPF. Swansea Council will act as the 'lead local authority' for the South West region and will have overall accountability for the funding and how the Fund operates.

Delivery and management of the programme in Carmarthenshire will be the responsibility of the Authority. This will include assessing and approving local project applications, entering into funding agreements with third parties as well as processing payments and day-to-day monitoring.

Appropriate agreements have been put in place between the Regional lead and the Authority which set out agreed roles and responsibilities.

At a project delivery level, the Authority will enter into a funding agreement with all delivery partners. These have been developed in conjunction with the Authority's legal team at the appropriate time.

2. Finance

Whilst Swansea Council will act as the accountable body for the region and receive the Region's allocation via UK Government, delivery and management of Carmarthenshire's allocation will remain the responsibility of the Authority with Chris Moore as Senior Responsible Officer.

A dedicated Programme Management Team has been established at a County level to undertake the necessary fund administration. Grant management processes and procedures have been established to ensure that the funding is managed in accordance with the fund requirements. This has involved the establishment of funding agreements with third parties as well as the establishment of procedures for processing payments, monitoring of financial spend, audit requirements etc.

The working budgets for the UK SPF Themes in Carmarthenshire are detailed in the full report, these however, may change as the programme progresses, flexibility will be needed so that virements made within and amongst themes can be made in order to deliver the requirements of the Local Investment Plan. These adjustments will be decided with input from the Senior Responsible Officer and the Regeneration Partnership with Cabinet being kept fully informed.

5. Risk Management Issues

A programme level risk management process is being developed to ensure that risk is assessed and managed at all levels.

7. Staffing Implications

To manage the UKSPF at a local level, a dedicated Programme Management has been established to ensure that the necessary processes and procedures are put in place to administer the UKSPF. This team sits within Economic Development.

The UKSPF provides for circa 4% of resources to be used to fund administrative support for the programme.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
UK Government's Shared Prosperity Fund: Overview Guidance (March 2023)		UK Government's website

Main Report

Background

The UK Shared Prosperity Fund (UKSPF) forms part of a suite of complementary levelling up funding. It builds on the competitive Levelling Up Fund and Community Ownership Fund through long term, stable funding, allocated to all places. Its mix of revenue and capital funding can be used to support a wide range of interventions to build pride in place and improve life chances. These can complement Levelling Up Fund capital projects, strategic Freeport investments or community-level Community Ownership Fund projects, as well as existing employment and skills provision.

Following the approval of our Regional Investment Plan in December 2022, Carmarthenshire's £38m allocation of the Shared Prosperity Fund was unlocked. Our allocation was split into £32m of Core funding to support the 3 SPF priorities of Community & Place, Supporting Local Business and People & Skills, with £6m of funding for the Multiply programme, which is intended to deliver the Government's priority of improving adult functional numeracy.

In order to meet the tight deadlines of the fund which UK Government has set at 31st March 2025 the development of the UK SPF in Carmarthenshire has progressed at pace. Since its launch on the 6th March, a total of £19.68m Anchor and Strategic projects have been approved and a further £5.5m for the adult numeracy programme Multiply, bringing the current total to £25.18m.

Governance and Local Decision Making

As reported to Cabinet on the 25th July 2022, it has been agreed that Swansea Council will act as the lead Authority on behalf of the South West region. This was formally adopted by Swansea Council in September 2022.

Whilst Swansea Council will serve as the Lead Local Authority for the administration of UK SPF, decision making will predominantly sit at a local level, with each Local Authority adhering to their own constitutional arrangements and protocols.

In Carmarthenshire, a Regeneration Partnership was established in June 2022, its purpose being to act as the strategic partnership to support economic recovery and growth in Carmarthenshire. Part of the Partnerships function is to act as the Local Project Board for the UK SPF. UK government is keen to involve local partners including local businesses, public and third sectors in the delivery of UK SPF.

To assist in the assessment of UK SPF applications, 3 thematic sub-groups of the Regeneration Partnership have been established for each of the UK SPF themes; Communities and Place, Supporting Local Business and People and Skills. Assessments of all Strategic projects are presented to the relevant thematic group for discussion and recommendation. The recommendations are then presented to Regeneration Partnership for endorsement and final recommendation to Cabinet. The Partnership has been involved at all stages of UK SPF delivery in Carmarthenshire to date, from the development of the Local Investment Plan, the delivery modes for the UK SPF, assessment of project applications and in decisions involving budget virements.

A Regional SPF Working Group was set up early in 2022 with officers from the four Local Authorities meeting on a weekly basis. The group developed the Regional Investment Plan, which was submitted to UK Government in August 2022. The Plan was an amalgamation of the Local Investment Plans from each of the Region's LAs. Following approval of the Plan, the group developed the detail for delivery of UK SPF across the Region. The following modes of delivery were proposed:

- Anchor projects
- Standalone projects
- Commissioned projects

These modes of delivery for Carmarthenshire were agreed at Cabinet in October 2022 and are explained in more detail in the delivery section below.

The working budgets for the UK SPF themes in Carmarthenshire are as detailed below, these however, may change as the programme progresses and flexibility will be needed so that virements made within and amongst themes can be made in order to deliver the requirements of the Investment Plan. These adjustments will be

decided with input from the Senior Responsible officer and the Regeneration Partnership with the Cabinet being kept fully informed.

UK SPF Theme	Working Budget
Community & Place	£10,240,933.76
Supporting Local Businesses	£10,240,933.76
People & Skills	£10,240,933.76
Multiply	£6,413,012

The regional UK SPF working group produced an application form and assessment criteria for the Anchor and Standalone projects. The Regeneration Partnership and thematic sub-groups were consulted during the development of these documents.

A flow chart documenting the stages in the approval of the Anchor and Standalone projects in Carmarthenshire can be seen at Appendix 1.

The application process for the Third Party Grants within the Anchor programmes is determined by the Anchor teams themselves with input from the thematic sub groups of the Regeneration Partnership, and application forms tailored to the individual grant schemes. The assessment process for these grants is being managed by the Anchor teams. Following assessment, final approval for these grants with a value up to £100k are undertaken by Cabinet Member for Regeneration, Leisure, Culture and Tourism. Both Cabinet and Regeneration Partnership are kept fully informed of approvals through regular reports. Third Party Grants in excess of £100k are taken to Cabinet for approval.

Standalone projects of all values go to full cabinet for approval.

Programme Management Team

UKSPF provides for circa 4% of the allocation to be used to fund administrative support for the programme. The majority of this funding in Carmarthenshire is being used to provide staff capacity to deliver the funding. Swansea Council, as the Lead Local Authority for the Region, will need additional capacity to resource its regional management function alongside its local team and as such a financial contribution from each of the other LAs in the region to fund this is also being covered by the 4% administrative allocation. The SPF Programme Management Team in Carmarthenshire has now been recruited and is fully staffed. One of its main task is the continuous monitoring and evaluation of the levels of SPF spend and the fulfilment of its outputs and outcomes.

Implementation & Delivery

Despite the programme being structured around a regional plan, with a regional lead, implementation is devolved to the local level. The following modes of delivery for UK SPF have been agreed across the Region:

- Anchor programmes
- Standalone projects
- Commissioned projects

A. Anchor Programmes.

It was imperative whilst developing the delivery model for UK SPF in the Region, that there was a mechanism whereby local organisations and businesses could access and benefit from the funding as quickly and seamlessly as possible. With this in mind the concept of anchor programmes was developed. Anchors are thematic programmes that will manage major parts of the investment strategy primarily by offering third-party grants to organisations.

The third party grants will provide organisations and businesses the opportunity to deliver projects that address challenges for Carmarthenshire as identified within the Investment Plan. Anchor programmes are managed by the Local Authority but co-ordinated through local partnership structures. In Carmarthenshire, the Regeneration Partnership provides input and oversight to the Anchor programmes.

As reported previously, 5 Anchor programmes have been approved and are delivering in Carmarthenshire as follows:

1. Sustainable Communities Programme
2. Rural Programme
3. Developing Place
4. Supporting Local Business
5. People & Skills

1. Sustainable Communities Programme

A total of 35 organisations across Carmarthenshire have been successful in gaining funding from the Sustainable Communities Fund, which has been created to provide the necessary support to help strengthen the social fabric of communities, building pride in place whilst also delivering direct and/or indirect economic benefit.

The successful applicants have been awarded grants that range from £10k to £250k to focus on themes which have been identified as a priority within the County's Strategic Investment Plan; these include Tackling poverty, Circular Economy, Wellbeing / Leisure, Access to Services, Environment and Green, Tourism, Culture / Heritage and Community Engagement.

The third call for applications for this fund has recently closed, the applications are currently progressing through a detailed assessment process. It is anticipated that a fourth call for applications will open very soon.

2. Rural Programme

There are 3 strands delivering within the Rural Programme, the Rural Innovation Fund, Hwb Fach Y Wlad and the Ten Towns Initiative.

The Rural Innovation Fund is designed to get local people, businesses and communities involved in delivering sustainable solutions to address challenges facing rural areas. 9 organisations have gained funding from this fund to date. The third call for applications under this Fund has recently closed with the applications most recent call currently going through the assessment process. It is anticipated that a further call for applications will open very soon.

Carmarthenshire County Council has extended its range of support and advice available in rural communities across the county with the introduction of Hwb Bach y Wlad. The new customer service model will make it easier for residents in more rural areas to access a range of services already delivered by the Council online, on the phone and in the county's three customer service Hwbs in Llanelli, Carmarthen and Ammanford.

Hwb Bach y Wlad extends this service even further and provides help and advice for everyone, with support tailored to advise on a range of individual circumstances.

The Council's Hwb Advisors will offer targeted support in Kidwelly, Llandeilo, Llandovery, Crosshands, Cwmaman, Laugharne, St Clears, Whitland, Newcastle Emlyn and Llanybydder through a regular schedule.

Carmarthenshire County Council's Ten Towns initiative has been set up to support the economic recovery and growth of rural towns across the county. Through UK SPF has enabled further development of the Ten Towns initiative, providing financial support to help realise some of the key recommendations identified in the town's economic growth plans. This element will be delivered via a third party grant together with a team of market town officers that will work with the communities to develop their aspirations for the respect areas.

3. Developing Place Programme

There are 3 strands to the Developing Place Programme; Events Fund, Vacant Property Fund and Tackling Town Centres Direct Delivery.

The purpose of the Events Fund is to increase the number of visitor numbers to the town centres. The Developing Place delivery team work with the Business Improvement Districts and Town Councils within the primary town

centres and funding is available to support events, enhance the existing calendar of events and pilot new events within Ammanford, Carmarthen and Llanelli. 8 events have been supported by the Events Fund to date.

As part of the Developing Place Programme, we are seeking to unlock as many vacant properties within the primary town centres as possible. The Vacant Property Fund is currently open and provides funding to successful applicants to help facilitate works to bring the properties back into use.

The Tackling Town Centres delivery strand will support the delivery of key actions identified within our integrated regeneration masterplans for Carmarthen, Llanelli and Ammanford and town plans of the secondary towns providing support to shift towards more diverse town centres through small necessary interventions which have been highlighted at a local level.

4. Supporting Local Business

There are 4 strands of delivery within the Supporting Local Business Programme: Business Start-up and Growth grants; Business Renewable Energy Fund, Property Development Fund and Sir Gar Business Engagement.

The Business Start-up and Growth Grants ranging from £1k to £10k are being delivered as part of our ongoing commitment to supporting economic development and businesses throughout these challenging times. The aim of the grant intervention is to strengthen local entrepreneurial ecosystems and to support businesses at all stages of their development to start, sustain, grow, and innovate, including through local networks. A total of 15 start up grants and 46 growth grants have been offered local businesses to date totalling over £360K. This is a rolling programme and will remain open as long as funding is available.

The aim of the Business Renewable Energy Fund is to support local businesses to be sustainable during these challenging times, to provide assistance for them to grow and prosper whilst helping them on their net zero carbon journey. Grants between £1k and £25k are available towards the cost of a renewable energy system. A total of 8 organisations have been successful in gaining funding from this fund to date. This is a rolling programme and will remain open as long as funding is available.

The Carmarthenshire Commercial Property Development Fund can provide financial assistance for developers towards the construction of industrial and commercial buildings with the primary aim of creating capacity for employment in Carmarthenshire. The incentive on offer is aimed at stimulating the supply of high-quality business premises within Carmarthenshire by offering funding towards high quality industrial units or office accommodation. Applicants are currently being supported by the delivery team through the application process. Grants of up to £750k are available through this fund.

Sir Gar Business Engagement is delivered by a dedicated team of Business Support Officers that provide assistance to our local businesses to help them grow and create new employment opportunities.

5. People & Skills

The People and Skills Programme has 3 strands of delivery: the Skills and Employability Fund; Employability Support and Youth Support.

The Employability Fund provides targeted support to organisations who work with individuals furthest away from the labour market who have complex barriers that require specialist intervention. Grants of £10k to £25k were available, 5 organisations have been successful in gaining funding to date. The Skills Fund provides grants of between £10k to £250k with the aim to skill and upskill individuals in areas where our intelligence has demonstrated there will be job opportunities and where existing skills gaps exist. 6 projects have been successful in gaining funding from the Skills Fund

There is a dedicated team of officers delivering the Employability Support and Youth Support strands of this programme. They provide support to get people back into work, reducing barriers to get into work and supporting individuals with volunteering opportunities to gain experience in the workplace. Young people who are Not in Education or Training (NEET) or at risk of becoming NEET are supported through the Youth Support Strand.

Appendix 2 details the above-mentioned grants that have been approved to date.

In addition, the adult numeracy programme, Multiply, has also had an open call for projects. Two projects have been awarded funding as follows:

- Coleg Sir Gar has been awarded £5,301,560 to deliver 'Multiply 24' – a project delivered in partnership with Carmarthenshire County Council and Adult Learning Wales offering outreach and flexible learning for

adults with low numeracy skills. Multiply 24 will focus its support on hard to reach and/or rural communities and use Virtual Reality tools to recreate real life contexts to boost confidence levels. The aim is for programme participants to attain Level 2 Maths qualifications and to upskill our Carmarthenshire workforce in the process.

- Threshold DAS has been awarded £198,440 to deliver a project entitled 'No Bars to Multiply' which aims to empower people to adopt new skills vital to everyday life. The project will deliver a blended learning approach to numeracy and skills training for vulnerable members of the public particularly those from disadvantaged backgrounds, unemployed, socially inactive, offenders or at risk of offending, and help them to prepare to enter the workplace.

B. Standalone Projects

There are challenges identified in the Investment Plan that are not covered by the Anchor Programmes. These have been addressed by opening calls for Strategic Standalone Projects invited through competitive bidding rounds to fill clear gaps in strategic delivery. The call for applications specified the themes that we were looking to cover through the Anchor Programmes. For the Open Call relating to Communities and Place and Supporting Local Business UKSPF Themes, we specifically asked for projects addressing the following themes:

- Projects which respond to the opportunities identified in the Local Innovation Strategy (LIS) – Digital, Health, Circular economy, and Foundational economy
- Volunteering support
- Social Enterprise support
- Local food models
- Active travel and rural transport
- Strategic Tourism / culture / heritage projects
- Strategic county wide Net Zero projects

For the People and Skills open call for strategic projects, we asked for applications to specifically focus on Care, Digital, Green, Hospitality/Catering themes. We also

Following a detailed assessment process 22 Standalone Strategic Projects have been approved in Carmarthenshire totalling over £14 million.

Appendix 3 details the approved Standalone Strategic projects.

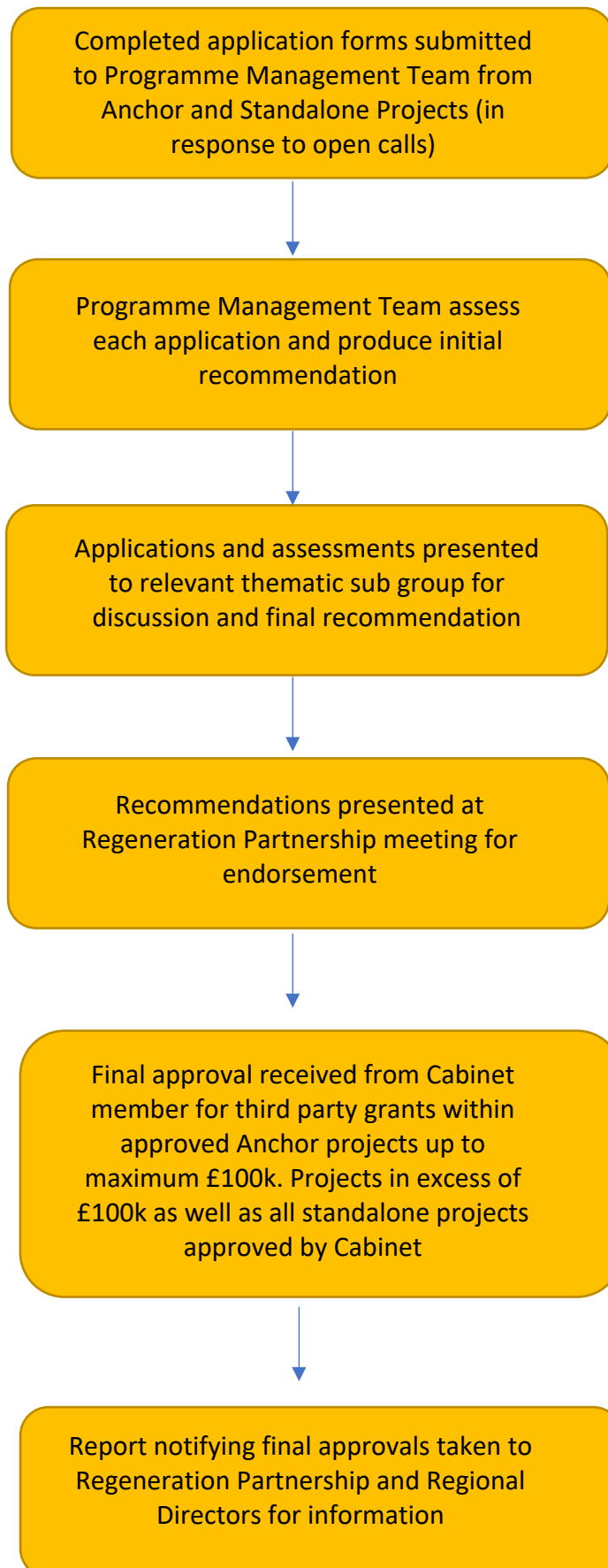
C. Commissioned Projects

This is the final mode of delivery for UK SPF. If it is found that the requirements of our Local Investment Plan are not being fully covered by the Anchor programmes and Standalone projects, there is the option to commission precisely defined activity.

Financial Claiming and Monitoring

The first financial and indicator claim has been submitted to Swansea as Lead Local Authority by the October 12th deadline. This covers expenditure that our Anchor Programmes and Programme Management Team have incurred up until August 2023. Due to the tight timescales of the Fund, dedicated monitoring officers have been recruited within the Programme Management Team working closely with the project deliverers to ensure they are delivering to their agreed financial and indicator profiles, and if any issues are identified, mitigating actions can be put into place as soon as possible. Cabinet has approved flexibility within the working budgets to enable funding to be moved between different areas of the SPF Programme as the need arose. These adjustments are decided with input from the Senior Responsible Officer and the Regeneration Partnership with Cabinet being kept fully informed.

Approval Process for Carmarthenshire Anchor and Standalone projects



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Appendix 2 - Anchor 3rd Party Grants

Investment Priority 1: Community & Place / Developing Place	
Organisation - Project	SPF Offered
Ymlaen Llanelli - Llanelli Cartoon Capers	£4,000.00
Ymlaen Llanelli - Llanelli 80s Festival	£4,000.00
Ymlaen Llanelli - Llanelli Augustfest	£4,000.00
Carmarthen BID - Carmarthen Superhero Festival	£4,000.00
Carmarthen BID - Carmarthen Extreme Sports Event	£4,000.00
Carmarthen Town Council - Carmarthen Diversity event	£4,000.00
Ymlaen Llanelli - Llanelli Vintage Festival	£4,000.00
Ymlaen Llanelli - Llanelli Food Festival	£4,000.00
Carmarthen Town Council - Carmarthen Xmas Lantern Parade	£3,852.45
Shire Coffee Ltd - 57 – 59 Stepney Street, Llanelli	£12,628.00
Developing Place Sub-Total	£48,480.45
Investment Priority 1: Community & Place / Rural	
West Wales Rivers Trust	£44,845.00
CCC - Actif Anywhere	£45,000.00
CCC - Highways/Ramblers	£45,000.00
One Planet Centre	£37,000.00
UWTSD	£45,000.00
CCC - Actif Sport & Leisure, St Clears	£45,000.00
Social Farms & Gardens	£44,571.00
Ynni Sir Gâr	£39,950.00
Tetrim Teas Cyf	£44,588.00
Rural Sub-Total	£390,954.00
Investment Priority 1: Community & Place / Sustainable Communities	
The National Botanical Garden of Wales	£134,380.00
Llandovery Youth and Community Centre	£78,972.06
Cilymaenllwyd Community Council	£57,138.96
Llanedi Community Council	£123,237.00
Angor	£56,702.00
Carmarthenshire County Council Tourism	£200,000.00
Llanelli Railway Goods Shed Trust	£115,776.00
Llangyndeyrn Community Council	£98,398.00
Llanboidy Community Council	£61,180.00
Trimsaran Community Council	£72,478.38
1st Llanelli Scout Group	£55,000.00
Gate and District Hall	£47,100.00
Aspire2B CIC	£127,818.00
People Speak Up	£50,000.00
Llangunnor Community Council	£10,000.00
Tywi Gateway Trust	£137,127.00
Baton Twirling Association Cymru	£49,696.71
Carmarthen Town Football Club	£87,401.00
Carmarthen Town Council	£78,860.00

West Wales River Trust	£49,960.00
Gwili Railway	£44,000.00
Dolen Teifi Community Transport	£62,264.00
St. John Ambulance Cymru	£49,592.00
Llanelli Mynydd Mawr Railway	£40,000.00
Cwmaman United	£88,783.00
Llanelli Rural Council	£162,630.00
Wildfowl and Wetlands Trust	£113,248.00
Mess Up The Mess	£47,972.56
Llandysul Paddlers	£36,935.63
Felinfoel RFC	£47,634.00
Glynhir Golf Club	£25,205.00
UWTSD	£178,636.00
Carmarthen Together	£130,750.00
Carmarthenshire Water Safety Partnership (CWSP)	£10,000.00
Tumble RFC	£23,000.00
Sustainable Communities Sub-Total	£2,751,875.30
Investment Priority 1: Community & Place Total	£3,191,309.75

Investment Priority 2: Supporting Local Business / Business Grants

Organisation	SPF Offered
Llanelli Motor Company	£10,000.00
Sloppy Joes Streetfood HQ	£4,333.52
Solar Saver Renewables Ltd	£6,557.76
Techlan Ltd	£10,000.00
Strawberry Shortcake Ltd	£4,971.40
Mobad Solutions Limited	£1,581.66
Printed Chocolates Ltd	£3,384.37
L&G Fitness Ltd	£4,587.48
Merger Media	£5,645.00
Knotweed Support	£3,044.90
Cwrw Ltd	£1,920.87
Sgiliau	£8,814.30
Midtec Products Limited	£10,000.00
Mercury Accounting & Financial Services Ltd	£1,954.40
Ingram Tribology Ltd	£5,000.00
Lean Kitchen	£5,000.00
Providence Web Services Limited	£4,138.59
Tuf Treads (Dyfed) Ltd	£10,000.00
RAP Construction Services Ltd	£10,000.00
RS Automote Engineering Ltd	£10,000.00
EVS Motors	£7,415.82
Natural Wood Flooring	£4,680.30
Corgi Hosiery Ltd	£10,000.00
Rook Stores Ltd	£4,790.00
Prutex Ltd	£2,614.58
Pedair Cainc Cyf	£7,500.00
South Wales Trees Services Ltd	£10,000.00

Tovali Ltd	£10,000.00
Falcon Hotel	£6,439.56
DecSmithFitness	£5,000.00
Phase Connections Limited	£1,690.06
Capers	£1,157.28
Oreknotcreativehub	£7,096.50
Citrine Skincare	£1,868.61
Williams Electrical Ltd	£10,000.00
Carmarthen Deli / Albert Rees Ltd	£10,000.00
Cymru Autoglazing	£9,099.39
Fresh Productions	£8,428.78
West Coast Colab ltd	£10,000.00
The Hair Boutique	£1,861.29
Siarp limited	£9,542.94
Finishing Touches Rentals Ltd	£9,635.85
AX Horn Loudspeakers	£9,997.50
Agri Advisor Solicitor LLP	£9,342.16
Charles Gray Engineering Ltd	£10,000.00
Gomer Williams	£2,691.60

Business Grants Sub-Total £301,786.47

Investment Priority 2: Supporting Local Business / Business Renewable Energy Fund (BREF)

Like a Fish	£25,000.00
Hot Tub on the Hill	£11,748.82
Falcon Hotel	£11,544.41
Tovali Ltd	£7,303.00
Basel Cottage	£5,305.50
Tuf Treads	£24,848.12
Finishing Touches	£25,000.00
Latham Latham & Berry	£15,897.50
Spine Fine Chiropractic	£6,494.00
Burns Pet Foods	£22,500.00
Bryn Breakfast	£11,277.00
Dewi Valley Wholesales	£4,300.00
Cefneithin RFC	£10,997.50

BREF Sub-Total £182,215.85

£484,002.32

Investment Priority 3: People and Skills

Organisation	SPF Offered
UWTSD Construction Wales Innovation Centre	£245,195.33
Menter Gorllewin Sir Gar	£149,660.78
Canolfan Tywi Centre	£73,851.00
University of South Wales	£100,500.00
Canolfan Tywi Centre	£186,402.00
UWTSD	£127,663.07
Skills Sub-Total	£883,272.18
Threshold DAS	£190,576.00
Tir Coed	£171,968.00
CYCA	£136,341.57
Tywi Gateway Trust	£68,803.00
Wallich	£166,386.86
Employability Carmarthenshire Sub-Total	£734,075.43
	£1,617,347.61
Total Anchor Grants Allocation (to date)	
	£5,292,659.68

Appendix 3 - Strategic Projects

Investment Priority 1: Community & Place		
Organisation	Project Title	SPF Offered
CCC - Ian Llewelyn (Forward Planning Manager)	Gwyrddu Sir Gar / Greening Carmarthenshire	207,636.00
UWTSD	Cynefin Green Health & Wellbeing Hub Carmarthen	270,000.00
CCC - Lucy Brown, Development Manager	Project Discovery:Uncovering Solutions for Hidden Residents in Carmarthenshire	106,485.00
CCC - Actif Sport & Leisure	Actif Places Project	435,052.00
CAVS	Growing third sector organisations and strengthening partnerships	295,734.00
Keep Wales Tidy	Caru Sir Gar	174,936.00
Community and Place Sub-Total		1,489,843.00

Investment Priority 2: Supporting Local Business		
Organisation	Project Title	SPF Offered
Business in Focus	Business Enterprise Hub	388,790.00
Antur Cymru (Antur Teifi Cyf)	Trading Space Gofod Masnachu Newcastle Emlyn	328,082.00
Cwmpas	Boosting the Social Economy in Carmarthenshire	356,900.00
Nappi Cycle	NappiCycle Prototype Fibre Preparation Plant	602,834.00
Swansea University	Clean Growth Innovation Community Programme	148,495.00
Coleg Sir Gar	Centre of Excellence for Green Technologies in Carmarthenshire	539,149.00
CCC - Gwyneth Ayers, Corporate Policy and Partnerships Manager	Food Systems Development	698,212.00
Swansea University	Accelerate Pentre Awel	182,702.00
Innovation Strategy	Innovation Net Zero	216,000.00
Swansea University	Circular revolution for South West Wales	99,959.00
CCC - Sharon Burford – Project Manager, Pentre Awel	Innovation and business preparedness Pentre Awel	328,861.00
CCC - Neil Thomas – Senior Outdoor Recreation Manager - Pembrey Country Park	New Amenity Blocks and electrification of camping pitches	471,572.00
Supporting Local Business Total		4,361,556.00

Investment Priority 3: People and Skills

Organisation	Project Title	SPF Offered
Really pro Ltd	Hospitality Academi	152,642.00
Coleg Sir Gar	Skills 24	2,890,244.00
People and Skills Sub-Total		3,042,886.00

Multiply

Organisation	Project Title	SPF Offered
Coleg Sir Gar	Multiply 24	5,301,560.00
Threshold DAS	No Bars to Multiply	198,440.00
Multiply Sub-Total		5,500,000.00

Total Strategic Projects Allocation 14,394,285.00

Agenda Item 5

Community, Housing and Regeneration Scrutiny Committee
15 November 2023

Subject: UPDATE ON THE ARFOR 2 PROGRAMME

THE SCRUTINY COMMITTEE IS ASKED TO:-

Scrutinise progress being made in relation to the Arfor 2 programme

Reason(s)

The Arfor 2 programme provides opportunities to support the economic regeneration of Carmarthenshire whilst contributing to the growth of the Welsh language.

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr Hazel Evans, Cabinet Member for Regeneration, Leisure, Culture & Tourism

Directorate: Chief Executive

Name of Head of Service:

Jason Jones

Report Author:

Helen Morgan

Designations:

Head of Regeneration, Digital and Policy

Economic Development Manager

E Mail Addresses:

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hlmorgan@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

Subject: Update on the Arfor 2 programme

Background

Based on the success of the first Arfor programme, a further £11 million has been secured from Welsh Government until March 2025 to help strengthen the economic resilience of the Welsh language strongholds. Arfor 2 will support communities to prosper through economic interventions which will also contribute to increasing opportunities to see and use the Welsh language on a daily basis.

The Arfor 2 programme is being led by Gwynedd County Council and will continue to work across the four counties of Anglesey, Gwynedd, Ceredigion and Carmarthenshire.

The key strategic objectives of Arfor 2 are:

- To create opportunities for young people and families (under 35 years old) to stay in or return to their indigenous communities – supporting them to succeed locally by engaging in enterprise or developing a career.
- To create enterprising communities within Welsh-speaking areas – by supporting commercial and community enterprises that aim to preserve and increase local wealth by taking advantage of the identity and unique qualities of their areas.
- To maximise the benefit of activity through collaboration– to ensure that good practice and lessons learnt are shared and that there is on-going monitoring to ensure continuous improvement.
- Strengthen the identity of communities with a high density of Welsh speakers – by supporting the use and visibility of the Welsh language, encouraging a sense of place and local loyalty.

Workstreams

Of the total £11 million secured for the entire programme, Carmarthenshire has been allocated £1,182,770 million to deliver the Cymunedau Mentrus programme as a third-party grant opportunity with other targeted workstreams being delivered by external organisations following procurement exercises undertaken by the lead partner on behalf of the region.

The Arfor II programme consists of five targeted workstreams which have been developed to deliver a range of interventions aligned with the programme's strategic aims:

- **Llwyddo'n Lleol – £3,000,000**
Menter Môn, in partnership with Menter a Busnes, has been appointed to deliver a programme which aims to provide opportunities across the region to encourage young people to return to the area and to deter youth migration.

- **Cymunedau Mentrus /Enterprising Communities - £1,182,770 per local authority**
The Authority has been allocated £1,182,770 to deliver this workstream at a local level. The purpose of the Cymunedau Mentrus fund is to develop Welsh Language Spaces that offer a natural environment for people to work and socialise through the medium of Welsh. Businesses and community organisations can apply for financial support to achieve this objective with the fund supporting both capital and revenue costs. A list of approved projects is included at Annex 2.

- **Challenge Fund -£2,600,000**
Menter a Busnes has been awarded the contract to deliver this element of the Arfor programme which aims to seek innovate solutions to the challenges that the region faces in terms of youth migration, economic opportunities with the sustainability of the Welsh language being a key consideration. Applications can deliver at either a local or regional level.

- **Bwrlwm - £300,000**
This element extends upon the Bwrlwm Arfor project from the pilot programme which saw the creation of a digital platform, showcasing local entrepreneurs, community projects and case studies thus creating a digital Welsh space. Lafan Cymru have been awarded the contract to deliver this workstream and will build upon the work already undertaken as well as develop key initiatives that further encourage the use of the Welsh language within business and across our communities.

- **Monitoring and Evaluation - £200,000**
Following on from the recommendations of the Arfor 1 programme, monitoring and evaluation is a key part of the programme alongside ensuring that the relationship between the economy and the Welsh language is further understood. Wavehill has been appointed to develop a monitoring framework to be used across the workstreams to evidence the impact of the programme.

Further details in relation to the above workstreams are provided in the main report (Annex 1)

DETAILED REPORT ATTACHED ?	YES
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1. Policy, Crime & Disorder and Equalities

The Arfor 2 Programme provides an opportunity to draw down additional investment which will help deliver against some of the County's key strategic objectives.

The objectives of the Arfor programme are:

- to create opportunities for young people and families (under 35 years old) to stay in or return to their indigenous communities, supporting them to succeed locally by engaging in enterprise or developing a career.
- to create enterprising communities within Welsh-speaking areas, by supporting commercial and community enterprises that aim to preserve and increase local wealth by taking advantage of the identity and unique qualities of their areas.
- to maximise the benefit of activity through collaboration, to ensure that good practice and lessons learnt are shared and that there is on-going monitoring to ensure continuous improvement.
- strengthen the identity of communities with a high density of Welsh speakers, by supporting the use and visibility of the Welsh language, encouraging a sense of place and local loyalty.

All of the above are aligned with the county's existing strategies and plans including the Economic Recovery Plan, Local Innovation Strategy, Wellbeing Assessment, and the South West Wales Regional Economic Delivery Plan and Corporate Strategy.

The Programme will support the objectives of the Wellbeing & Future Generations Act by targeting interventions which aim to ensure that the Welsh speaking communities of the County remain vibrant and sustainable communities.

The proposals are also in line with the objectives of Cymraeg 2050 in terms of increasing the use of the Welsh language, as well as creating favorable conditions for the Welsh language to flourish.

2. Legal

Gwynedd County Council will act as the lead body for the Arfor 2 programme, as per the previous programme. A legal agreement between the four counties was established for the first phase of the Programme and has been reviewed and updated for this current programme.

The Authority is responsible for the delivery and management of the 'Cymunedau Mentrus/Enterprising Communities' work package at a local level. This includes assessing and approving local project applications and entering into funding agreements with third parties. Grant funding letters have been approved by CCC Legal team.

3. Finance

Overall accountability for the Programme rests with Gwynedd County Council as lead Authority.

The Authority we will be given direct responsibility for the delivery of the Cymunedau Mentrus third-party grant offer. Carmarthenshire County Council's allocation is £1,182,770.

A dedicated officer will be employed to undertake the necessary fund administration, fully funded by the programme. Grant management processes and procedures will be established to ensure that the funding is managed in accordance with the fund requirements. This will involve the establishment of funding agreements with third parties as well as the establishment of procedures for processing payments, monitoring of financial spend, audit requirements.

4. Risk Management Issues

A programme level risk management process has been developed by Gwynedd County Council as lead Authority to ensure that risk is assessed and managed at all levels.

A specific risk register will be maintained for the Cymunedau Mentrus/Enterprising Communities work package with appropriate mitigation measures identified.

5. Staffing Implications

To ensure the effective delivery of the Programme at a local level, a dedicated officer will be recruited which will sit within Economic Development with the associated staff costs being recovered wholly from the Arfor programme.

In addition, an additional officer has been seconded into the team to provide dedicated support to help increase the use of the Welsh language within local businesses. The officer will provide support to applicants as well as helping them achieve Cynnig Cymraeg status.

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

YES

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Arfor programme documents, including approval letter from Welsh Government.		Held digitally

Update on the Arfor 2 programme in Carmarthenshire

Background

Based on the success of the first Arfor programme, a further £11 million has been secured from Welsh Government until March 2025 to help strengthen the economic resilience of the Welsh language strongholds. Arfor 2 will support communities to prosper through economic interventions which will also contribute to increasing opportunities to see and use the Welsh language on a daily basis.

The Arfor 2 programme is being led by Gwynedd County Council and will continue to work across the four counties of Anglesey, Gwynedd, Ceredigion and Carmarthenshire.

The key strategic objectives of Arfor 2 are:

- To create opportunities for young people and families (under 35 years old) to stay in or return to their indigenous communities – supporting them to succeed locally by engaging in enterprise or developing a career.
- To create enterprising communities within Welsh-speaking areas – by supporting commercial and community enterprises that aim to preserve and increase local wealth by taking advantage of the identity and unique qualities of their areas.
- To maximise the benefit of activity through collaboration– to ensure that good practice and lessons learnt are shared and that there is on-going monitoring to ensure continuous improvement.
- Strengthen the identity of communities with a high density of Welsh speakers – by supporting the use and visibility of the Welsh language, encouraging a sense of place and local loyalty.

Workstreams

Of the total £11 million secured for the entire programme, Carmarthenshire has been allocated £1,182,770 million to deliver the Cymunedau Mentrus programme as a third-party grant opportunity with other targeted workstreams being delivered by external organisations following procurement exercises undertaken by the lead partner on behalf of the region.

The Arfor II programme consists of five targeted workstreams which have been developed to deliver a range of interventions aligned with the programme's strategic aims:

1. Llwyddo'n Lleol - £3,000,000

Menter Môn, in partnership with Menter a Busnes, has been appointed to deliver this element of the programme which aims to deliver a programme which aims to provide opportunities across the region to encourage young people to return to the area and to deter youth migration.

Four key programmes of work are being delivered with support available to both Carmarthenshire based business and young people residing in the County:

- **Mentro** – Mentoring and financial support to young people between 18-35 residing in the Arfor region who are looking to start a new business and develop their business idea.

Four young people from Carmarthenshire have been successful in gaining a place on the programme in the first cohort.

- **Ymgartrefu** – Individuals and families who are exploring the options of relocating to the Arfor area will have an opportunity to attend a residential weekend at recreational sites across the region. During the stay, information on job opportunities, leisure and recreational opportunities and general lifestyle expectations will be relayed to those attending as well as further support to those that commit to relocate (e.g.childcare costs, temporary accommodation costs)
- **Gyrfaoedd** - Businesses across Carmarthenshire will have the opportunity to be part of this programme that can provide financial support for hosting a young person. Young people within the area will be matched with a host business and offered an employment opportunity as well as training and mentoring. The host business will be supported financially to cover staff costs. The call for businesses and individuals is now open with window of opportunity closing on 12 November. It is expected that the young people matched to a successful business will begin employment in January 2024.
- **Profi**-Working with school children and youth organisations, Profi aims to dispel the perception of the lack of career opportunities across the region by engaging with young people to highlight opportunities through engagement sessions.

2. Cymunedau Mentrus /Enterprising Communities - £1,182,770 per local authority area

The Authority has been allocated £1,182,770 to deliver this workstream at a local level. The purpose of the Cymunedau Mentrus fund is to develop Welsh Language Spaces that offer a natural environment for people to work and socialise through the medium of Welsh. Businesses and community organisations can apply for financial support for both capital and revenue costs.

To date, 19 applications have been approved totalling £883,709 which will create 77 new jobs across the County. Details relating to approved applications are included at Annex 2. A further call for applications closed on November 5 2023, providing comfort that the remaining £298,061 will be allocated and spent before March 2025.

Alongside the offer of financial support, a dedicated officer has been seconded onto the programme to assist local businesses to achieve the Cynnig Cymraeg standard as well as support on how to increase the visibility and use of the Welsh language in their business.

3. Challenge Fund - £2,600,000

Menter a Busnes has been awarded the contract to deliver this element of the Arfor programme which aims to seek innovate solutions to the challenges that the region faces in terms of youth migration, economic opportunities with the sustainability of the Welsh language being a key consideration. Applications can deliver at either a local or regional level.

Support of up to £100,000 can be awarded to projects that can demonstrate alignment with the fund's objectives and deliver by the end of December 2024. A smaller fund of up to £30,000 is also available to test new concepts or for feasibility studies. The fund is available to all sectors

yet applications from single private entities are discouraged. This fund is currently open. Local information sessions were held in early September to develop project ideas.

4. Bwrlwm- £300,000

This element extends upon the Bwrlwm Arfor project from the Arfor programme which saw the creation of a digital platform, showcasing local entrepreneurs, community projects and case studies thus creating a digital Welsh space. Lafan Cymru has been awarded the contract to deliver this workstream and will build upon the work already undertaken as well as develop key initiatives that further encourage the use of the Welsh language within business and across our communities.

5. Monitoring and Evaluation -£200,000

Following on from the recommendations of the Arfor 1 programme, monitoring and evaluation is a key part of the programme alongside ensuring that the relationship between the economy and the Welsh language is further understood. Wavehill has been appointed to develop a monitoring framework to be used across the workstreams to evidence the impact of the programme.

Their proposed work programme includes;

- Welsh business awards
- Community based data collection based on work undertaken in the Basque country to understand the use of the Welsh language across our high streets/towns.
- Creation of Bwrlwm forum with key stakeholders across the economic and Welsh language sectors in the region
- Creation of an online Welsh space directory

Marketing and Promotion

Officers have developed dedicated webpages on the Authority's corporate website, that provides information on all aspects of the Arfor programme to include those delivered by the Authority and by external contractors. Details of all the offers to businesses and individuals are communicated via a range of methods such targeted newsletters, disseminated to relevant established networks, promoted on digital platforms as well facilitating Arfor information events at key locations. Officers work closely with the dedicated Llwyddo'n Lleol officer for Carmarthenshire who is employed by Menter a Busnes, to jointly promote and raise awareness of the vast amount of opportunities that Arfor can provide to both individuals and businesses across the County.

Conclusion

The Arfor 2 programme presents an opportunity to encourage the Welsh language to prosper through economic interventions whilst creating new employment opportunities at a local level. Good progress is being made at a local level via the Cymunedau Mentrus/Enterprising Communities Fund. We will continue to work closely with delivery partners to ensure that the County is in a position to maximise from opportunities via the wider workstreams.

Annex 2

Cymunedau Mentrus/Enterprising Communities - Approved projects

Atebol

Amount approved: £75,000

Atebol is a production company with a base at yr Egin, Carmarthen working across a variety of mediums in the creative sector. Grant supported request for the creation of a new role to support the growth of the business who operate through the Welsh language to allow further developments and growth opportunities.

Carlam Cyf

Amount approved: £75,000.00

Carlam Cyf is media production company based in Yr Egin, Carmarthen.

Grant support requested for the development of a post-production and editing facility at Yr Egin that will provide both efficiency savings and growth opportunities for the business as well as wider creative businesses in the area and creation of new jobs.

Caffi Lolfa

Amount approved: £44,016.00

This project aims to refurbish a currently empty property on the main high street of Burry Port (52 Station Road, Burry Port, SA16 OLP). The aim is to turn this property into a restaurant, event space and shop that Caffi Lolfa will operate out of. We aim to develop Caffi Lolfa into an Arts/Culture/Hospitality/Inclusive Safe Space for the Community with a focus on the Welsh language.

Camp Out West

Amount approved: £28,000.00

Having returned to the area and recently bought the old, abandoned coal miners caravan park in Cynheidre, partner Jon and Emilie Jones embarked on a renovation journey on YouTube & TikTok, which quickly went viral, gaining over 11 million views and over 250,000 followers. Attracting attention from S4C, the renovation and development of the site has been commissioned into a television programme which will begin filming soon. Grant request for the support for the development of the tourist attraction enriched with the history of the area, that will create new jobs and support local economy.

Carmarthen Deli

Amount approved: £75,000.00

Development of Welsh produce Deli in Carmarthen town centre that will support local produce and create new jobs whilst also redeveloping vacant town centre premise.

Grant support for specialist equipment, shop fittings and bilingual marketing products.

Decus

Amount approved: £75,000.00

Located in Capel Hendre, Decus has operated a chemical testing laboratory and research facility for 20 years.

Grant request to establish new Bacteria and Food Testing facility in the same building providing services to both food and drinks and agricultural sector.

Diod

Amount approved: £32,801.97

Cegin Diod Kitchen is a brand-new cafe/restaurant based in the newly renovated Market Hall in Llandeilo, Carmarthenshire. The aim is to grow on the success of the applicant's current business Diod (also located in Llandeilo) to create a destination café where people will travel to visit, offering great quality local food and drink to customers. Grant requested to support equipment/fit out of the space which will create new jobs in the area, training for staff and a dedicated marketing officer.

Equal Education Partners

Amount approved: £43,106.00

Equal Education Partners is a bilingual education services company based in Llanelli, Carmarthenshire, specialising in providing recruitment services, project management, tutoring, professional learning, and marketing services to a range of clients across the education sector. Grant support requested to support a Welsh language professional learning lead to develop context specific Welsh-medium professional learning resources and training opportunities to support our Welsh-language tutoring.

Jenkins Garden Machinery Limited

Amount approved: £57,801.80

The project has been designed to promote the Welsh language in the Carmarthenshire area by way of a new mobile workshop van. The van will be kitted out with tools for the repair and maintenance of Garden Machinery at the customer's premises and will be sign written bilingually. Following the retirement of a nearby competitor, support from Arfor will provide economic growth opportunities as well as creating new jobs and raising the profile of the Welsh language in the business.

Old Oak Kitchens

Amount approved: £38,500.00

Established in 2010 and based in Cynwyl Elfed, Old Oak Kitchens is a cabinet making/carpentry business whose owner created the Chair at this year's Urdd Eisteddfod located in Carmarthenshire. The business is keen to introduce the Welsh language and sense of place to their business as native Welsh language speakers and through the support of Arfor rebrand to Stwdio Pren.

Olew

Amount approved: £35,000.00

This project aims to provide logistical support and streamline the supply chain processes for businesses, enabling them to focus on core operations and growth, and in-turn creating jobs for the local economy. Achieving this will be through the development of centralised hub for receiving, storing, and distributing products on behalf of local entrepreneurs located at Victory Hall, Llanybydder. This project will also create local jobs, create a Welsh space for community use with the Welsh language at its core whilst also redeveloping a vacant eyesore building in Llanybydder complementing other programmes of delivery such as 10 towns programme.

Carmarthenshire School of Gymnastics

Amount approved: £18,213.82

Based in Cross Hands, Carmarthenshire School of Gymnastics wish to employ a dedicated Welsh speaking staff member to increase the visibility and the use of the Welsh language in the organisation. Panel recommendation that only expenditure associated with the development of the bilingual offer to the organisation be supported and therefore grant approved lower than that requested.

Pruex

Amount approved: £24,778.60

Pruex have built a business, now located from Cwmcerring, Gorslas, Carmarthenshire that leads the fight against antimicrobial resistance (AMR), in agriculture. We need to expand domestically and internationally to help combat the risks of both AMR and environmental pollution. We can ensure that Wales leads the world in both of these issues.

Grant request to support;

- Set up of a soil lab to demonstrate how their technology reduces the risk of environmental pollution of nitrogen and phosphorus.
- Employ a salesperson to help fund the R&D process within the business and reduce the risk of antimicrobial resistant bacterial pollution of the natural environment.
- Make the Welsh Language more visible.
- Help the non-Welsh Speakers to learn the language and use it within and outside the business

Teilwr bach

Amount approved: £24,500.00

Raised bilingually in Welsh and English, Catherine Davies is the owner of Teilwr bach and is now based in Login, near Whitland. Passionate about traditional tailoring techniques, she is also a keen advocate for sustainable fashion and the 'slow fashion' movement. Constantly striving to recycle fabrics and source materials ethically and locally, all garment 'toiles' are made from End-of-Roll fabrics. Already the business contributes towards the growth and sustainability of the Welsh language, yet grant request is made to further develop and support the business by small works to workshop, new job creation and Welsh language resource creation to support workshops.

Tref bach Tots

Amount approved: £73,564.00

Tref Bach Tots will be a new role play and soft play facility aimed at young children under 8 to explore and enjoy. Utilising bespoke backdrops and specially selected high-quality toys and equipment, children can fully immerse themselves in role play in their own world and hopefully encourage parents to join in too. The centre will be located at The Gospel Hall, Amanwy, Llwynhendy.

Swim Like a Fish

Amount approved: £29,400.00

Swim Like a Fish is swim school located in Pensarn, Carmarthen. Grant request to support the development for a new space for training swimming teachers in Welsh medium vocational training. Thus, building a sustainable workforce across the ARFOR area to encourage and develop the use of Welsh in a non-academic setting and offer a new workplace for Welsh speakers. 8 tutors and 60 individuals will be trained as part of the project.

Mel Gwenyn Gruffydd

Amount approved: £23,411.50

Located in Cwrt Henry, Dryslwyn, Mel Gwenyn Gruffydd is a passionate honey company producing Great Taste Award Winning all natural, untreated, 100% raw, Welsh wildflower honey, Honey Hampers, Honey Gifts, Beeswax Candles, Peat Free Compost & Bee Friendly Wildflower Seeds.

Grant request for specialist honey processing equipment to enhance the business' productivity and capacity.

Onesta

Amount approved: £69,353.20

Onesta is an award-winning sustainable clothing brand that produces high-quality, classic clothing for men and women that is sustainably and ethically manufactured in Wales and the UK. The clothing is made using sustainable fabrics made from fibres like hemp, organic cotton, seaweed and Tencel, and they have developed ranges made from local deadstock material to help drive the circular economy in Wales. This particular project will focus on promoting Made in Wales, showcasing the beauty and skills within Wales, supporting the Welsh language, and creating attractive employment within Carmarthenshire
Grant request for support with creation of 1 new job – full time marketing manager and costs associated with new Made in Wales collection creation.

Holidaynests

Amount approved: £42,030.00

The Holidaynests Experiences start-up project is the forerunner to develop the larger business of Holidaynests Ltd to be developed in Login near Whitland. With a refurbished stone barn near completion as a self-catering holiday cottage, the request for Arfor support is to expand on the experiences visitors can access, providing a quality tourism offer, with the Welsh language and heritage of the area being a main feature. The grant will enable the business to employ a Welsh speaking experience officer, development of a bilingual tourism app and development of an outdoor kitchen and e-bike offer. The officer role will be sustained post funding via Holiday Nests.

Total of approved projects £883,709

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COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 15th NOVEMBER 2023

Revenue & Capital Budget Monitoring Report 2023/24

THE SCRUTINY COMMITTEE IS ASKED TO:

- Receive the budget monitoring report for the Housing, Regeneration & Property, Place and Sustainability and Leisure & Recreation Services and considers the budgetary position.

REASONS:

- To provide Scrutiny with an update on the latest budgetary position as at 31st August 2023, in respect of 2023/24.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs, Community Cohesion and Planning Policy)
- Cllr. Hazel Evans (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Service</p> <p>Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 15th NOVEMBER 2023

Revenue & Capital Budget Monitoring Report 2023/24

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for Communities, Homes & Regeneration Scrutiny Committee. Services within the Communities, Homes & Regeneration Scrutiny remit are forecasting a £36k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be overspent by £81k for 2023/24.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £57,276k compared with a working net budget of £85,844k giving a -£28,568k variance.

Appendix F

Details all Public Housing (HRA) capital projects.

Appendix G

Details all Private Housing (General Fund) capital projects.

Appendix H

Details all Leisure capital projects.

Appendix I

Details all Regeneration capital projects.

Appendix J

Savings Monitoring Report for 2023/24. This includes detail on the 2022/23 savings proposals that were undelivered as at 31st March 2023.

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	YES

3. Finance

Revenue - The Regeneration & Property, Place & Sustainability, Leisure & Recreation and Non-HRA Housing Services show a net variance of £36k against the 2023/24 approved budgets and the HRA Housing Service is predicting to be overspent by £81k.

Capital - The capital programme shows a variance of -£28,568k against the 2023/24 approved budget.

Savings Report - The expectation is that at year end £612k of Managerial savings against a target of £742k are forecast to be delivered. £20k of Policy savings against a target of £60k put forward for 2023/24 are forecast to be delivered.

7. Physical Assets

The capital programme will have an impact on the physical assets owned by the Authority.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2023/24 Budget	Corporate Services Department, County Hall, Carmarthen
2023-28 Capital Programme	Online via corporate website – Minutes of County Council Meeting 1 st March 2023

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**Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Summary**

Division	Working Budget				Forecasted				Aug 2023 Forecasted Variance for Year £'000	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
Regeneration & Property	17,370	-11,430	3,671	9,612	16,761	-10,807	3,671	9,625	13	6
Place and Sustainability	7,558	-3,518	381	4,421	7,340	-3,461	381	4,260	-161	-34
Leisure & Recreation	19,934	-10,940	6,380	15,374	20,147	-10,909	6,380	15,618	244	158
Council Fund Housing	33,949	-33,560	521	910	25,634	-25,305	521	850	-61	-120
GRAND TOTAL	78,811	-59,447	10,953	30,317	69,882	-50,482	10,953	30,353	36	10

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Main Variances

Division	Working Budget		Forecasted		Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration & Property							
Regeneration - Core Budgets							
Regeneration Management	311	0	350	0	38	Overspend due to cessation of staff time that we are able to charge to grants	38
Property	1,016	-95	910	-8	-19	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from November	12
Provision Markets	719	-584	661	-487	40	Low occupancy rates has resulted in a shortfall of £97k in anticipated income. This is offset by savings made in premises related costs.	22
Industrial Premises	613	-1,638	455	-1,546	-67	Relatively High occupancy rates currently	-68
Livestock Markets	65	-120	25	-53	27	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Other Variances					-5		-26
Place and Sustainability							
Place & Sustainability Unit	585	-18	628	-118	-56	Underspend on supplies & services	-43
Building Control	706	-560	650	-416	88	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the 1st 5 months which may vary as the year progresses	142
Forward Planning	771	0	695	-0	-76	Underspend on salaries due to maternity & vacant post estimated to be filled from November	-52
Development Management	1,971	-1,169	1,888	-1,211	-125	Underspend on salaries due to vacancies within the year & planning application income forecast based on actual income received in the 1st 5 months of the year, this may vary as the year progresses	-87
Net Zero Carbon Plan	188	0	156	0	-32	Underspend on salaries, vacant post estimated to be filled in November	-31
SAB - Sustainable Drainage approval Body Unit	139	-134	136	-100	31	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	47
Other Variances					10		-10
Leisure & Recreation							
Burry Port Harbour	24	-143	25	-119	26	Forecast shortfall in income for Parking Fees	8
Pendine Outdoor Education Centre	525	-375	382	-181	51	Forecast shortfall in income for Board & Accommodation to budget	78
Pembrey Beach Kiosk	0	-80	0	-46	34	Forecast shortfall in income from Kiosk Sales due mainly to the bad summer weather	-0
Pembrey Ski Slope	532	-590	511	-596	-27	In year vacancies	-5
Newcastle Emlyn Sports Centre	360	-187	347	-191	-17	In year vacancies £17k	-30
Carmarthen Leisure Centre	2,005	-1,724	1,962	-1,709	-28	Forecast underspend in utilities	-34
St Clears Leisure Centre	188	-69	177	-44	14	Forecast to not fully achieve income budgeted	-7
Amman Valley Leisure Centre	1,187	-944	1,181	-959	-21	Forecast to over achieve income budgeted	-34
Llandovery Swimming Pool	478	-212	484	-185	34	Forecast to not fully achieve income budgeted	22
Gwendraeth Sports Centre	0	0	-43	0	-43	Accrual for NNDR no longer required	-43
Actif Communities	384	-39	361	-41	-25	In year vacancy along with reduced match funding requirement	-34
Actif health, fitness and dryside	242	-156	233	-129	18	Forecast to not fully achieve income budgeted	7

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Main Variances

Division	Working Budget		Forecasted		Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
LAPA Additional Funding (E)	12	-12	94	-79	15	Cessation of external grant has resulted in employee costs not being funded for part year until re-deployment confirmed	1
Sport & Leisure General	843	-44	882	-44	40	Forecast to overspend on Employees	40
Llanelli Leisure Centre	1,567	-1,075	1,611	-1,080	40	Forecast to not fully achieve income budgeted £35k and overspend on Employees £45k	-9
Outdoor Recreation - Staffing costs	287	0	269	0	-18	Forecast underspends in vehicle fuel budgets	5
Pembrey Country Park	1,144	-1,352	1,123	-1,369	-37	Forecast to overachieve budgeted income for Admission and Season Tickets	2
Pembrey Country Park Restaurant	651	-524	670	-526	18	Forecast to overspend in cost of Catering	-4
Community Libraries	275	-7	248	-5	-25	In year vacancies	-7
Museum of Speed, Pendine	168	-103	159	-77	17	Forecast includes 'one off' set up costs for new site	3
Laugharne Boathouse	158	-129	153	-103	21	Forecast to not fully achieve income budgeted	24
Lyric Theatre	584	-445	618	-433	46	Forecast overspend on Performance fees along with predicted shortfall in income to budget	46
Y Ffwrnes	1,161	-515	984	-390	-52	Forecast underspend in utilities	-6
Attractor - Hostel	0	0	608	-397	211	A fledgling business that only commenced operation in this financial year. Current forecast includes income shortfall to budget with continuing marketing of location likely to increase future room occupation rates which will assist in mitigating this overspend	27
Attractor - Parry Thomas	43	-39	12	-44	-36	Minor underspends forecast in numerous expenditure budgets	0
Attractor - Externals	7	-63	5	-42	19	Forecast shortfall in income for Parking Fees	-2
Leisure Management	398	-4	354	-4	-44	In year vacancies	-55
Other Variances					14		166
Council Fund Housing							
Homelessness	146	-72	34	-15	-55	Forecast additional grant income	-0
Other Variances					-6		-120
Grand Total					36		10

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Variances

Division	Working Budget				Forecasted				Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000			
Regeneration											
Regeneration - Core Budgets											
Regeneration Management	311	0	38	349	350	0	38	388	38	Overspend due to cessation of staff time that we are able to charge to grants	38
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0		-0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	160	-160	5	5	118	-118	5	5	0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	392	0	5,623	6,015	392	0	5,623	6,015	0		-0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	375	0	89	463	375	0	89	463	-0		-0
Community Development and External Funding	576	0	89	666	576	0	89	666	-0		0
Period Dignity Grant	0	0	0	0	178	-178	0	0	0		0
Wellness	275	0	19	294	275	0	19	294	-0		-0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		0
Property	1,016	-95	-1,251	-330	910	-8	-1,251	-349	-19	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from November	12
Sites and Premises	216	0	0	216	223	0	0	223	7		0
Commercial Properties	54	-486	537	105	129	-566	537	100	-5		-19
Provision Markets	719	-584	366	501	661	-487	366	541	40	Low occupancy rates has resulted in a shortfall of £97k in anticipated income. This is offset by savings made in premises related costs.	22
Asset Sales	21	0	0	21	17	0	0	17	-4		0
Operational Depots	490	0	-326	165	495	0	-326	170	5		2
Administrative Buildings	4,647	-888	-3,386	374	4,477	-721	-3,386	370	-4		-6
Industrial Premises	613	-1,638	942	-82	455	-1,546	942	-149	-67	Relatively High occupancy rates currently	-68
The Beacon	252	-151	50	151	243	-146	50	147	-4		-3
County Farms	83	-368	522	236	83	-368	522	236	-0		-0
Livestock Markets	65	-120	3	-51	25	-53	3	-25	27	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	27
Externally Funded Schemes	6,857	-6,853	323	327	6,533	-6,529	323	327	-0		
Regeneration Total	17,370	-11,430	3,671	9,612	16,761	-10,807	3,671	9,625	13		6

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Variances

Division	Working Budget				Forecasted				Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Place and Sustainability											
Place & Sustainability Unit	585	-18	-115	451	628	-118	-115	395	-56	Underspend on supplies & services	-43
Building Control	706	-560	112	258	650	-416	112	346	88	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the 1st 5 months which may vary as the year progresses	142
Forward Planning	771	0	62	833	695	-0	62	757	-76	Underspend on salaries due to maternity & vacant post estimated to be filled from November	-52
Phosphates Management Grant	541	-541	0	0	541	-541	0	0	0		0
Development Management	1,971	-1,169	216	1,019	1,888	-1,211	216	893	-125	Underspend on salaries due to vacancies within the year & planning application income forecast based on actual income received in the 1st 5 months of the year, this may vary as the year progresses	-87
Tywi Centre	73	-69	13	17	124	-110	13	27	9		-0
Conservation	526	-118	36	444	570	-163	36	444	-0		-0
Caeau Mynydd Mawr - Marsh Fritillary Project	100	-100	4	4	112	-112	4	4	0		-0
Ash Dieback	283	0	1	285	283	0	1	285	0		0
Machynys S.106 Project	6	-6	0	0	6	-6	0	0	0		0
Cross Hands West Conservation Manager	5	-5	0	0	5	-5	0	0	0		0
Local Places for Nature	120	-120	0	0	98	-98	0	0	0		0
Dafen Custody Biodiversity Suite	6	-6	0	0	6	-6	0	-0	0		0
Renewable Energy Fund	0	-56	0	-56	0	-56	0	-56	0		0
Sustainable Development Unit	170	0	0	170	170	0	0	170	-1		-1
Net Zero Carbon Plan	188	0	0	188	156	0	0	156	-32	Underspend on salaries, vacant post estimated to be filled in November	-31
Local Energy Grant	366	-366	0	0	293	-293	0	0	0		0
Flood Defence & Land Drainage	627	-1	50	677	627	-0	50	677	-0		-9
WG-Flood & Coastal Erosion Risk Management Revenue Grant	250	-250	0	0	225	-225	0	-0	-0		0
SAB - Sustainable Drainage approval Body Unit	139	-134	0	5	136	-100	0	36	31	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	47
Reservoirs	66	0	0	66	66	0	0	66	0		-0
Coastal Protection	60	0	1	61	60	0	1	61	0		0
Place and Sustainability Total	7,558	-3,518	381	4,421	7,340	-3,461	381	4,260	-161		-34
Leisure & Recreation											
Millennium Coastal Park	334	-94	975	1,215	339	-104	975	1,209	-5		9
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	0		0
Bury Port Harbour	24	-143	38	-81	25	-119	38	-56	26	Forecast shortfall in income for Parking Fees	8
Discovery Centre	5	-113	1	-106	6	-112	1	-104	2		-2
Pendine Outdoor Education Centre	525	-375	111	261	382	-181	111	312	51	Forecast shortfall in income for Board & Accommodation to budget	78
Pembrey Beach Kiosk	0	-80	0	-80	0	-46	0	-46	34	Forecast shortfall in income from Kiosk Sales due mainly to the bad summer weather	-0
Pembrey Ski Slope	532	-590	83	25	511	-596	83	-2	-27	In year vacancies	-5

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Variances

Division	Working Budget				Forecasted				Aug 2023 Forecasted Variance for Year £'000	Notes	June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000			
Newcastle Emlyn Sports Centre	360	-187	19	192	347	-191	19	175	-17	In year vacancies £17k	-30
Carmarthen Leisure Centre	2,005	-1,724	989	1,271	1,962	-1,709	989	1,242	-28	Forecast underspend in utilities	-34
St Clears Leisure Centre	188	-69	88	206	177	-44	88	220	14	Forecast to not fully achieve income budgeted	-7
Bro Myrddin Indoor Bowling Club	0	0	76	76	0	0	76	76	-0		0
Amman Valley Leisure Centre	1,187	-944	91	333	1,181	-959	91	312	-21	Forecast to over achieve income budgeted	-34
Brynamman Swimming Pool	0	0	39	39	0	0	39	39	-0		0
Llandoverly Swimming Pool	478	-212	32	298	484	-185	32	331	34	Forecast to not fully achieve income budgeted	22
Garnant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwendraeth Sports Centre	0	0	0	0	-43	0	0	-43	-43	Accrual for NNDR no longer required	-43
Dinefwr Bowling Centre	0	0	73	73	0	0	73	73	0		0
Actif Communities	384	-39	54	399	361	-41	54	374	-25	In year vacancy along with reduced match funding requirement	-34
Actif Facilities	272	0	33	305	270	-0	33	303	-2		-3
Actif health, fitness and dryside	242	-156	11	97	233	-129	11	115	18	Forecast to not fully achieve income budgeted	7
Specialist populations	95	-97	2	0	94	-97	2	-0	-0		-0
Falls Prevention	60	-60	0	0	62	-61	0	1	1		0
Catering - Sport Centres	293	-277	0	16	304	-287	0	16	0		4
GT RDP Rural Digital Provision & Regen	0	0	0	0	10	-10	0	0	0		0
Pre-diabetes	51	-51	0	0	51	-51	0	-0	-0		0
Active Young People	393	-399	20	14	380	-386	20	14	0		0
LAPA Additional Funding (E)	12	-12	1	1	94	-79	1	15	15	Cessation of external grant has resulted in employee costs not being funded for part year until re-deployment confirmed	1
Sport & Leisure General	843	-44	71	870	882	-44	71	909	40	Forecast to overspend on Employees	40
National Exercise Referral Scheme (E)	198	-198	13	13	198	-198	13	13	-0		-0
PEN RHOS 3G PITCH	11	-56	1	-44	11	-54	1	-42	2		-0
St John Lloyd - 2G Pitch	25	-15	0	10	20	-15	0	5	-6		-7
Llanelli Leisure Centre	1,567	-1,075	659	1,151	1,611	-1,080	659	1,190	40	Forecast to not fully achieve income budgeted £35k and overspend on Employees £45k	-9
Coedcae Sports Hall	0	0	5	5	-0	0	5	5	-0		8
ESD Rev Grant - Ynys Dawela	0	0	3	3	4	0	3	7	4		4
Outdoor Recreation - Staffing costs	287	0	65	352	269	0	65	334	-18	Forecast underspends in vehicle fuel budgets	5
Pembrey Country Park	1,144	-1,352	125	-83	1,123	-1,369	125	-120	-37	Forecast to overachieve budgeted income for Admission and Season Tickets	2
Llyn Lech Owain Country Park	145	-53	58	150	139	-48	58	149	-0		1
Pembrey Country Park Restaurant	651	-524	8	134	670	-526	8	152	18	Forecast to overspend in cost of Catering	-4
NNF - Cernydd Carmel	0	0	0	0	13	-13	0	0	0		0
Carmarthen Library	581	-32	143	692	569	-17	143	695	3		-5
Ammanford Library	302	-15	66	353	303	-11	66	358	5		2
Llanelli Library	530	-32	138	636	523	-16	138	646	9		7
Community Libraries	275	-7	174	442	248	-5	174	417	-25	In year vacancies	-7
Libraries General	1,258	-1	57	1,314	1,255	-1	57	1,311	-3		-6
Mobile Library	99	0	12	111	108	0	12	120	9		7
Carmarthen Museum, Abergwili.	198	-31	107	275	192	-32	107	267	-8		-29
Kidwelly Tinplate Museum	22	0	1	23	24	0	1	25	1		-6
Parc Howard Museum	160	-87	62	135	145	-76	62	132	-4		-19
Museum of speed, Pendine	168	-103	2	67	159	-77	2	84	17	Forecast includes 'one off' set up costs for new site	3
Museums General	412	-1	35	447	420	0	35	455	8		205
Archives General	199	-11	80	268	205	-11	80	274	6		-0

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Variances

Division	Working Budget				Forecasted				Aug 2023	Notes	June 2023
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Arts General	0	0	19	19	0	0	19	19	0		0
St Clears Craft Centre	29	-4	55	80	29	-4	55	80	0		-5
Cultural Services Management	106	0	14	120	105	0	14	119	-0		-0
Laugharne Boathouse	158	-129	27	57	153	-103	27	78	21	Forecast to not fully achieve income budgeted	24
Lyric Theatre	584	-445	123	262	618	-433	123	308	46	predicted shortfall in income to budget	46
Y Ffwrnes	1,161	-515	525	1,171	984	-390	525	1,119	-52	Forecast underspend in utilities	-6
Ammanford Miners Theatre	86	-17	1	70	82	-19	1	65	-6		-8
Entertainment Centres General	526	-98	85	513	559	-140	85	504	-9		9
Oriel Myrddin Trustee	193	-193	0	0	183	-183	0	0	0		-0
Oriel Myrddin CCC	125	0	735	859	125	0	735	859	0		0
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0		0
Attractor - Management	0	0	0	0	5	0	0	5	5		0
Attractor - Hostel	0	0	167	167	608	-397	167	377	211	A fledgling business that only commenced operation in this financial year. Current forecast includes income shortfall to budget with continuing marketing of location likely to increase future room occupation rates which will assist in mitigating this overspend	27
Attractor - Museum	0	0	0	0	-0	0	0	-0	-0		0
Attractor - Parry Thomas	43	-39	11	16	12	-44	11	-21	-36	Minor underspends forecast in numerous expenditure budgets	0
Attractor - Externals	7	-63	0	-57	5	-42	0	-37	19	Forecast shortfall in income for Parking Fees	-2
Beach safety	2	0	0	2	1	0	0	1	-1		0
Leisure Management	398	-4	-7	388	354	-4	-7	344	-44	In year vacancies	-55
Leisure & Recreation Total	19,934	-10,940	6,380	15,374	20,147	-10,909	6,380	15,618	244		158

**Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 31st August 2023 - Detail Variances**

Division	Working Budget				Forecasted				Aug 2023	Notes	June 2023
	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllabl e £'000	Net £'000	Forecasted Variance for Year £'000		Forecasted Variance for Year £'000
Council Fund Housing											
Independent Living and Affordable Homes	124	-45	64	143	96	-17	64	143	-0		-43
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0		0
Rent Smart Wales Project (E)	17	-18	3	2	9	-9	3	2	0		0
Syrian Resettlement Scheme (E)	0	0	7	7	0	0	7	7	0		0
Local Housing Company	0	0	0	0	-0	0	0	-0	-0		0
Afghan resettlement (ARAP scheme)	0	0	0	0	6	-6	0	-0	-0		0
Ukrainian Re-settlement Scheme	0	0	0	0	321	-321	0	0	0		0
Asylum Seekers	0	0	0	0	0	0	0	0	0		-0
Infection Prevention Control	0	0	0	0	181	-181	0	-0	-0		0
Home Improvement (Non HRA)	661	-284	338	714	684	-310	338	712	-3		-63
Penybryn Traveller Site	188	-137	16	67	181	-122	16	76	9		5
Property Maintenance Operational	24,945	-25,500	0	-555	15,111	-15,666	0	-555	-0		-0
Landlord Incentive	14	-12	0	3	9	-7	0	2	-0		15
Homelessness	146	-72	7	80	34	-15	7	26	-55	Forecast additional grant income	-0
Non Hra Re-Housing (Inc Chr)	177	0	53	230	165	0	53	219	-12		-35
Temporary Accommodation	295	-118	19	196	1,057	-880	19	196	-0	Continued pressure on service, additional grant funding to be utilised where possible.	0
Social Lettings Agency	887	-879	9	17	890	-882	9	17	0	Continued pressure on service, additional grant funding to be utilised where possible.	-0
Home Improvement Loan Scheme	0	0	0	0	13	-13	0	0	-0		-0
Houses Into Homes WG Loan Scheme	0	0	1	1	0	0	1	1	0		0
Community Cohesion Fund Grant (H)	0	0	3	3	140	-140	3	3	-0		-0
Leasing Scheme Wales was PRS Leasing Scheme GRANT	0	0	0	0	13	-13	0	0	-0		0
Homeslessness-No One Left Out	0	0	0	0	13	-13	0	0	0		0
Discretionary Homeless Prevention & Strategic Co-ordinator	0	0	0	0	215	-215	0	0	-0		-0
Council Fund Housing Total	33,949	-33,560	521	910	25,634	-25,305	521	850	-61		-120
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	78,811	-59,447	10,953	30,317	69,882	-50,482	10,953	30,353	36		10

Housing Revenue Account - Budget Monitoring as at 31st August 2023

	Working Budget £'000	Forecasted £'000	Aug 23 Variance for Year £'000	Notes	June 23 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	2,893	4,628	1,735	Budget managers are currently predicting a £33k overspend on revenue maintenance budget spend. However, given current inflation and the impact on construction industry capacity post-Covid and post-Brexit including significantly increasing pay, energy, fuel, and construction materials costs, there will continue to be upwards pressure on contractor rates and reduced availability as we progress through 2023. As a result, remaining within budget may require delivering less with our allocated financial resources. Budget managers will continue to respond to these fluctuations to ensure that the overall HRA expenditure remains within budget. Some repairs are significant in nature and are being assessed for potential capitalisation.	1,675
Minor Works	3,917	2,307	-1,610		-1,610
Voids	5,576	5,596	20		-175
Servicing	2,127	2,064	-63		73
Drains & Sewers	165	116	-49		-49
Grounds	891	891	0		0
Property & Strategic Projects	1,065	1,065	0		-0
Unadopted Roads	123	123	0		0
Supervision & Management					
Employee	7,377	7,070	-307	Savings from vacant posts may be reduced dependent on pay settlement.	-307
Premises	1,775	2,377	602	Additional forecast energy costs in sheltered schemes £200k. Additional Estate improvement works predicted to be £215k over original budget. Transfer of the Temporary Accommodation function from Council Fund to HRA increasing expenditure with corresponding increase in Other Income £187k.	40
Transport	39	67	27		7
Supplies	897	1,387	490	Additional spend related to legal costs in housing management £50k, compensation costs £179k, fees/project costs £170k and office refurbishments £39k. General Office Supplies of postage, photocopying etc £52k	260
Recharges	-2,306	-2,306	-0		-0
Provision for Bad Debt	606	606	0		0
Capital Financing Cost	15,001	15,001	0		0
Central Support Charges	2,403	2,403	0		0
Direct Revenue Financing	10,000	10,000	0		0
Total Expenditure	52,549	53,394	845		-87

Housing Revenue Account - Budget Monitoring as at 31st August 2023

	Working Budget £'000	Forecasted £'000	Aug 23	Notes	June 23
			Variance for Year £'000		Forecasted Variance for Year £'000
Income					
Rents	-46,247	-46,746	-499	Void loss has reduced in year from a budget of 3.5% to 2.5% and is forecast to continue at this level for the remainder of the financial year, saving nearly £0.5m in foregone rental income.	0
Service Charges	-981	-1,061	-80	Impact of fewer voids	0
Supporting People	-70	-70	0		0
Interest on Cash Balances	-137	-137	0		0
Grants	-296	-296	0		0
Insurance	-171	-170	1		1
Other Income	-49	-235	-187	Transfer of the Temporary Accommodation function from Council Fund to HRA with corresponding increase income offset by increase in expenditure in Supervision & Management premises	-9
Total Income	-47,951	-48,715	-764		-8
Net Expenditure	4,598	4,679	81		-94

HRA Reserve	£'000
Balance b/f 01/04/2023	16,998
Budgeted movement in year	-4,598
Variance for the year	-81
Balance c/f 31/03/2024	12,319

Capital Programme 2023/24								
Capital Budget Monitoring - Scrutiny Report for August 2023 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Public Housing	33,836	-15,472	18,364	31,204	-15,619	15,585	-2,779	
Sewage Treatment Works Upgrading	20	0	20	20	0	20	0	
Internal and External Works (Property)	13,755	0	13,755	13,981	0	13,981	226	Works on Decanted Properties and purchase of furniture for sheltered housing. Project Working Group to identify underspends in other areas of the programme.
Environmental Works (Housing Services)	350	0	350	76	0	76	-274	
Adaptations and Equalities Works (Building Services)	2,000	0	2,000	2,000	0	2,000	0	
Programme Delivery and Strategy	1,916	0	1,916	399	0	399	-1,517	Main variances are CHS programme -£1,101k and Stock Condition Survey -£416k.
Housing Development Programme (New builds & Stock Increase Programme)	14,080	0	14,080	12,967	-147	12,820	-1,260	This main variances are -£1,185k due to slippage of the Tyisha development (slip to 2024/25), -£1,215k in Council New build, £1,116k, in the Strategic Regeneration Schemes with small variances in Assisted Living Schemes £20k and Specialist Accommodation £5K.
Retrofit and Decarbonisation	1,715	0	1,715	1,761	0	1,761	46	
MRA and IHP Grants Income	0	-15,472	-15,472	0	-15,472	-15,472	0	
- Private Housing	3,450	-468	2,982	3,450	-468	2,982	0	
Disabled Facilities Grant (DFG)	2,688	-100	2,588	2,688	-100	2,588	0	
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0	0	
Empty Properties Initiatives	379	0	379	379	0	379	0	
Care & Repair Small Repairs Scheme	15	0	15	15	0	15	0	
- Leisure	4,397	-1,264	3,133	3,127	-645	2,482	-651	
Leisure Centres	1,995	0	1,995	2,002	0	2,002	7	Ammanford 3G Pitch on budget, £7k retention costs at Carmarthen LC.
Oriol Myrddin Redevelopment	1,802	-1,000	802	700	-500	200	-602	Delays owing to Trust governance matters.
Libraries & Museums	402	-264	138	254	-145	109	-29	Two-year scheme on car parking at Abergwili Museum.
Country Parks	198	0	198	171	0	171	-27	The main variance of -£31k is slippage against phase 2 of the Pump Track. This is offset by a £4k variance in the Burry Port East Car Park Development.
REGENERATION	106,428	-45,063	61,365	72,668	-36,441	36,227	-25,138	
Swansea Bay City Region Projects	72,226	-31,413	40,813	57,453	-31,413	26,040	-14,773	Slip to 2024/25 however, the Petre Awel is on track and is forecast to be completed by Autumn 2024.
Llanelli Coast JV	219	0	219	221	-2	219	0	
Rural Employment Spaces JV	0	0	0	0	0	0	0	Slip to 2024/25 - WG commissioned designs directly. CCC contributions required in 2024/25.
Business Grants & Strategic Capital Projects	5,069	0	5,069	1,379	0	1,379	-3,690	Slip to 2024/25 - Limited applications from third parties.
Employment Sites	5,115	0	5,115	5,115	0	5,115	0	Cross Hands Phase 2 to be funded from Cross Hands JV.
Town Centres	694	0	694	344	0	344	-350	Slippage on Carmarthen Old Quarter Projects. (Jackson's Lane)
Transforming Towns Strategic Projects	3,833	0	3,833	2,817	-16	2,801	-1,032	Slip to 2024/25 - Delays with purchasing properties.
Business Support for Renewable Energy Initiatives	456	0	456	27	0	27	-429	Slip to 2024/25 - Project under review.
Ten Town Growth Plan	1,000	0	1,000	302	0	302	-698	Delays because of changes to State Aid rules.
Transforming Towns - Place Making (TTPM)	1,680	-925	755	0	0	0	-755	Slip to 2024/25 - Delays with purchasing properties.
Arfor Innovation Fund	300	-300	0	75	-75	0	0	
Levelling Up Fund - Carmarthen Hwb	15,836	-12,425	3,411	4,935	-4,935	0	-3,411	Slip to 2024/25 - Delays owing to ongoing building configuration discussions.
TOTAL	148,111	-62,267	85,844	110,449	-53,173	57,276	-28,568	

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Housing H.R.A.(Public Sector)						
Capital Budget Monitoring - Scrutiny Report For August 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding	0	-15,472	-15,472	0	-15,472	-15,472
External Grant Funding (SHG, ORP, etc)	0	-9,272	-9,272	0	-9,272	-9,272
Major Repairs Allowance - MRA - Income	0	-6,200	-6,200	0	-6,200	-6,200
Sewage Treatment Works Upgrading	20	0	20	20	0	20
Sewage Treatment Works Upgrading	20	0	20	20	0	20
Internal and External Works (PROPERTY)	13,755	0	13,755	13,981	0	13,981
Sheltered Housing Investment	370	0	370	944	0	944
Voids To Achieve The CHS (VOI)	6,000	0	6,000	6,000	0	6,000
Planned M&E Works (MEHC)	1,898	0	1,898	1,560	0	1,560
Internal Refurbishment (PKB)	350	0	350	169	0	169
Housing Minor Works (HMO)	900	0	900	1,843	0	1,843
Rendering and External Works (EXP & EXI)	1,750	0	1,750	1,079	0	1,079
Re-Roofing - Council Dwellings	500	0	500	500	0	500
Risk Reduction Measures	1,987	0	1,987	1,886	0	1,886
Environmental Works (Housing Services)	350	0	350	76	0	76
Environmental Works Project (EWP)	250	0	250	75	0	75
Garages	100	0	100	1	0	1
Adaptations	2,000	0	2,000	2,000	0	2,000
Adaptations For The Disabled	2,000	0	2,000	2,000	0	2,000
Programme Delivery and Strategy	1,916	0	1,916	399	0	399
CHS Programme	1,500	0	1,500	399	0	399
Stock Condition Survey 2022-23 - County Wide	416	0	416	0	0	0
Housing Development Programme (New builds & Stock Increase Programme)	14,080	0	14,080	12,967	-147	12,820
Purchase of Private Dwellings for Hsg Stock	3,000	0	3,000	3,147	-147	3,000
Strategic Regeneration Schemes	1,800	0	1,800	2,916	0	2,916
Council New Build	6,280	0	6,280	5,064	0	5,064

Variance for Year £'000	Comment
0	
0	
0	
0	
0	
226	
574	
0	
-338	
-181	
943	26 Decants on site, 13 Pending. 1/month coming in. 45 at £40k average price.
-671	
0	
-101	
-274	
-175	
-99	
0	
0	
-1,517	
-1,101	Programme salaries now processed through revenue.
-416	Programme salaries now processed through revenue.
-1,260	
0	
1,116	Accelerated works on 5-8 Spilman street and Brynmefys.
-1,216	Main variances: -£400k delay owing to site condition at Wauniago House, -£500k at Maes yr Haf and -£440k at Is y Llan. Offset by a variance of £110k at Glanmor Terrace.

Housing H.R.A.(Public Sector)						
Capital Budget Monitoring - Scrutiny Report For August 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Station Road / Tyisha Masterplan	1,200	0	1,200	15	0	15
Assisted Living Schemes	1,200	0	1,200	1,220	0	1,220
Specialist Accommodation	200	0	200	205	0	205
Pentre Awel (Zone 3)	400	0	400	400	0	400
Retrofit and Decarbonisation	1,715	0	1,715	1,761	0	1,761
CX Housing Assets - Asset Management System	245	0	245	291	0	291
New Decarbonisation Initiatives	1,470	0	1,470	1,470	0	1,470
NET BUDGET	33,836	-15,472	18,364	31,204	-15,619	15,585

Variance for Year £'000	Comment
-1,185	Awaiting Developer to be appointed, this is due July 2024. Currently not expecting expenditure in this financial year. Budget to be carried forward into the next year. (Part of 5 yr scheme).
20	
5	
0	
46	
46	
0	
-2,779	

Housing G.F.(Private Sector)						
Capital Budget Monitoring - Scrutiny Report For August 2023						
	Working Budget			Forecasted		
Scheme	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Disabled Facility Grants	2,688	-100	2,588	2,688	-100	2,588
Disabled Facility Grants	2,588	0	2,588	2,588	0	2,588
DFG - Capitalised Salaries	0	0	0	0	0	0
DFG - Top up Grant	100	-100	0	100	-100	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
Empty Properties Initiatives	379	0	379	379	0	379
Western Valleys (Landlord Scheme)	254	0	254	254	0	254
Valleys Task Force (Owner Occupants)	125	0	125	125	0	125
Care & Repair Small Repairs Scheme	15	0	15	15	0	15
Care & Repair - Small Repairs Scheme	15	0	15	15	0	15
NET BUDGET	3,450	-468	2,982	3,450	-468	2,982

Variance for Year £'000	Comment
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	

Leisure						
Capital Budget Monitoring - Scrutiny Report For August 2023						
	Working Budget			Forecasted		
Scheme	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres	1,995	0	1,995	2,002	0	2,002
Carmarthen Leisure Centre & Track	0	0	0	7	0	7
Amman Valley Leisure Centre 3G Pitch	1,995	0	1,995	1,995	0	1,995
Arts & Culture	1,802	-1,000	802	700	-500	200
Oriel Myrddin Redevelopment (765001)	1,802	-1,000	802	700	-500	200
Libraries & Museums	402	-264	138	254	-145	109
Parc Howard Master Plan	19	0	19	19	0	19
Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus)	53	0	53	53	0	53
Brilliant Basics Fund 2023/24 - Carmarthenshire County Museum Car Parking Improvements	330	-264	66	182	-145	37
Country Parks	198	0	198	171	0	171
Pembrey Country Park - Cycling Hub	104	0	104	73	0	73
Morfa Bacas (MCP)	94	0	94	94	0	94
Brilliant Basics Fund 2022/23 - Burry Port East Car Park Development	0	0	0	4	0	4
NET BUDGET	4,397	-1,264	3,133	3,127	-645	2,482

Variance for Year £'000	Comment
7	Retention monies.
7	
0	
-602	Delays owing to Trust governance matters.
-602	
-29	
0	
0	
-29	Reprofile - Slip to 2024/25 - 2-year Scheme.
-27	
-31	Slip to 2024/25.
0	
4	
-651	

Regeneration							Variance for Year £'000	Comment
Capital Budget Monitoring - Scrutiny Report For August 2023								
Scheme	Working Budget			Forecasted				
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
Llanelli JV General	219	0	219	221	-2	219	0	
Machynys Hotel Development	219	0	219	219	0	219		
Heol Y Bwlch (Llanelli JV)	0	0	0	2	-2	0	0	
Rural Employment Spaces JV	0	0	0	0	0	0	0	Slip to 2024/25 - WG commissioned designs directly. CCC contributions required in 2024/25.
Rural Employment Spaces JV - Budget	0	0	0	0	0	0	0	
Swansea Bay City Region Projects	72,226	-31,413	40,813	57,453	-31,413	26,040	-14,773	Slip to 2024/25.
SB City Region - Yr Egin Ph2	2,000	0	2,000	2,000	0	2,000	0	
SB City Region - Pentre Awel. Zone 1 - Pre-Construction Stage	0	0	0	0	0	0	0	
SB City Region - Pentre Awel. Zone 1 - Construction Stage	70,226	-31,413	38,813	55,453	-31,413	24,040	-14,773	
Business Grants & Strategic Capital Projects	5,069	0	5,069	1,379	0	1,379	-3,690	
Pendine Iconic International Visitors Destination	83	0	83	232	0	232	149	Funded from Leisure Nominal Funding.
Rural Enterprise Fund	1,677	0	1,677	337	0	337	-1,340	Delays in 3rd party grant delivery, slip to 2024/25.
Transformation Commercial Property Development Fund	2,911	0	2,911	500	0	500	-2,411	Delays in 3rd party grant delivery, slip to 2024/25.
Ammanford Regeneration Development Fund	168	0	168	134	0	134	-34	
Llandeilo Market Hall	18	0	18	66	0	66	48	Contribution from Transformations strategic project Fund.
Business Flood Relief & Infrastructure Fund	212	0	212	110	0	110	-102	Slip to 2024/25.
Employment Sites	5,115	0	5,115	5,115	0	5,115	0	
Cross Hands East Strategic Employment Site Ph1	187	0	187	187	0	187	0	
Cross Hands East Plot 3 Development	4,770	0	4,770	4,770	0	4,770	0	
Cross Hands East Phase 2	158	0	158	158	0	158	0	
Town Centres	694	0	694	344	0	344	-350	Slip to 2024/25.
Carmarthen Town Regeneration - Jacksons Lane (81086)	94	0	94	94	0	94	0	
Carmarthen Old Town Quarter Regeneration	600	0	600	250	0	250	-350	
Transforming Towns Strategic Projects	3,833	0	3,833	2,817	-16	2,801	-1,032	
TRIP Property Enhancement Development Grant (PEDG)	0	0	0	0	-9	-9	-9	
TRIP Strategic Projects - Market Street North	2,362	0	2,362	1,618	0	1,618	-744	Slip to 2024/25.

Regeneration							Variance for Year £'000	Comment
Capital Budget Monitoring - Scrutiny Report For August 2023								
Scheme	Working Budget			Forecasted				
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli - Exp	1,177	0	1,177	1,189	0	1,189	12	
Transforming Towns (GI&B) - Llanelli Library Green Wall	0	0	0	10	-7	3	3	Year 2 maintenance costs.
Transforming Towns Strategic Projects	294	0	294	0	0	0	-294	Slip to 2024/25.
Business Support for Renewable Energy Initiatives	456	0	456	27	0	27	-429	Slip to 2024/25.
Business Support for Renewable Energy Initiatives	456	0	456	27	0	27	-429	
Ten Town Growth Plan	1,000	0	1,000	302	0	302	-698	Slip to 2024/25.
Ten Town Growth Plan	1,000	0	1,000	302	0	302	-698	
Arfor Innovation Fund	300	-300	0	75	-75	0	0	
ARFOR 2 - Budget	300	-300	0	75	-75	0	0	Awaiting IAA sign off. Total grant value of bids approved but awaiting funding agreements £300k.
Transforming Towns - Place Making (TTPM)	1,680	-925	755	0	0	0	-755	Slip to 2024/25, project delayed.
TTPM - Acquisition of 36 Stepney Street	670	-250	420	0	0	0	-420	
TTPM - Acquisition of Family Value, Carmarthen	250	-175	75	0	0	0	-75	
TTPM - Acquisition of Post Office, Carmarthen	400	-250	150	0	0	0	-150	
TTPM - Overall Acquisitions/Works in Primary Towns	360	-250	110	0	0	0	-110	
TTPM - Acquisition of 1/3Vaughan Street	0	0	0	0	0	0	0	
Levelling Up Carmarthen West & Pembs South (LUF029)	15,836	-12,425	3,411	4,935	-4,935	0	-3,411	Slip to 2024/25.
Levelling Up Carmarthen West & Pembs South (LUF029): Carmarthen Hub	15,836	-12,425	3,411	4,935	-4,935	0	-3,411	
NET BUDGET	106,428	-45,063	61,365	72,668	-36,441	36,227	-25,138	

2023/24 Savings Monitoring Report
Communities, Homes and Regeneration Scrutiny Committee
15th November 2023

1 Summary position as at : 31st August 2023

£170 k variance from delivery target

	2023/24 Savings monitoring		
	2023/24	2023/24	2023/24
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	242	212	30
Communities	440	400	40
Place & Infrastructure	120	20	100
	802	632	170

2 Analysis of delivery against target for managerial and policy decisions:

Managerial

£130 k Off delivery target

Policy

£40 k Off delivery target

	MANAGERIAL			POLICY		
	2023/24	2023/24	2023/24	2023/24	2023/24	2023/24
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	242	212	30	0	0	0
Communities	400	400	0	40	0	40
Place & Infrastructure	100	0	100	20	20	0
	742	612	130	60	20	40

3 Appendix J (i): Savings proposals not on target

Appendix J (ii): Savings proposals on target (for information)

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target**Chief Executive**

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	30	0	30	£30k Staffing cost savings (possibly making use of external funding in place of current core funding);	No external funding identified to date
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Chief Executive Total			30	0	30		
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Place & Infrastructure**Place & Sustainability**

Ecology	net divisional budget of £3.2M	Delivery of a range of specialist ecology and landscape advice	100	0	100	The proposal is to create two additional officers at a cost of c£50K each :An additional Project Ecology post and a Project Landscape officer. The two posts would sit within Place and Sustainability and deliver a range of specialist ecology advice to projects being led by the council which is routinely procured from external consultancy, for example to ensure compliance with protected species legislation and in the development of capital infrastructure to meet landscape requirements. Initial scoping work undertaken with the communities and regeneration teams estimates that c£105k project funding is being contracted out to consultancy in both areas. Figures do not include procurement or management costs associated with the contracting process. It is expected that the councils spend in these areas is unlikely to diminish and will increase over the coming years due to the regulatory and statutory environment. It is proposed that these services are brought in house to be delivered by the officers, offering financial savings and adding capacity and resilience to the planning teams. Further potential to develop the service as a centre of excellence and offer provision to other local authorities at a cost will be explored should capacity allow.	Currently reviewing charging process - might be implemented by year-end
Total Place & Sustainability division			100	0	100		

Place & Infrastructure Total			100	0	100		
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Policy - Off Target**Communities****Leisure**

Outdoor Education	181	Pendine Outdoors Education Centre is a large residential activity centre catering for school, youth and adult groups. On site activities include climbing, abseiling, high and low ropes courses, Archery, Zip wire, canoeing, surfing and Team building exercises. The accommodation caters for up to 150 people on a B&B, half or full board basis. Self-catering and camping facilities are also available for smaller groups.	40	0	40	The age of the infrastructure on site is of concern for the future and requires continued maintenance which is no longer viable. The proposal is to close Pendine education centre and look at providing an alternative facility within the county.	The Service is currently considering options for providing alternative delivery away from existing site in Pendine
Total Leisure			40	0	40		

Communities Total			40	0	40		
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DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - On Target

Chief Executive

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	82	82	0	£10k - Econ Dev revenue budget cut - split 50/50 between Rural & Llanelli; £12k - Operational depots revenue budget cut; £30k - Admin building revenue budget cut; £30k - Property industrial premises budget cut
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	130	130	0	Additional £60k staff saving cost. Additional £30k econ dev revenue budget cut – split 50/50 between Llanelli and rural. £40k through mothballing admin areas where vacant to reduce utility costs etc.

Chief Executive Total

212 212 0

Communities

Leisure

Increased Parking income	-66	Increased parking income at coastal car parks and potential development of motorhomes sites	10	10	0	Increase charges above inflation: season tickets and parking at Country Parks and Millennium Coastal Path and camping charges. Develop additional income generating activities. Enhance enforcement to minimise problematic parking.
Country Parks	-265	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	25	25	0	Improve operating efficiency of Pembrey Country Park to reduce spend on waste collection, internal communications, fleet running costs, staffing hours.
Leisure Centres	601	There are 6 Leisure Centres in operated by the Council in Carmarthenshire: Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emlyn. A variety of activities take place at these centres such as: Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There are normally over a million visits to the Leisure facilities annually. Typically our Leisure facilities attract over a million per annum, collecting £4m in income. 2020/21 has seen usage numbers and income crippled to around 25% of normal levels as the coronavirus lockdown and restrictions affect trading. A new Actif Anywhere online service has been launched to compliment the physical offer at sites during this unprecedented period.	20	20	0	Additional income across Leisure from improved offer at Aman Valley following refurbishment, improved offer at Llanelli 2G pitch and new and innovative leisure activities e.g. FAST, play and aqua activities. Reduction in staffing levels and greater efficiencies in procurement. Improve staff rota management to reduce staffing, and review live streaming provision
Y Gat Craft Centre	72	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	5	5	0	Asset transfer progressing with St Clears Town Council for handover 1/4/23 and £5k reduced funding year on year.
Libraries	2,700	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	20	20	0	Increased operating efficiency approx £20k pa - reduction in staffing hours

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	
Theatres	978	Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities, however, during 2020/21 Theatres have been hit harder than most services, not being allowed to open at all due to Covid restrictions. Prior to this financial year, Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures pre 2020/21 would have been as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants. Whilst costs and lost income are reclaimed through hardship funding grants for this financial year, the service has also innovated to develop new online products and shows, which will hopefully grow our audience base and income in future years.	10	10	0	Improve operating efficiency of Theatres to reduce spend on operational costs and staffing hours.
Total Leisure			90	90	0	

Homes and Safer Communities

Public protection and CF Housing	3,345	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	30	30	0	Rationalise out of hours working. Better utilisation of Delta Well-Being for out of hours services.
CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	30	30	0	Gradual reduction in the use of Bed and Breakfast as an option for homelessness from Sep 2023. Would need to make sure that better, more cost effective, alternatives were in place.
CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	250	250	0	Funding some of Temporary Accommodation portfolio through alternative funding sources.
Total Homes and Safer Communities			310	310	0	

Communities Total**400 400 0****Policy - On Target****Place & Infrastructure****Place & Sustainability**

Planning	net divisional budget of £3.2M	We are required by law to publicise all planning applications. Certain application types are advertised in the local newspapers depending on specific factors relating to the application's location.	20	20	0	It is proposed to stop advertising in the local newspapers and publicise through other methods that are currently undertaken. This can include direct consultations with statutory bodies that include Local Members and Town & Community Council, site notices, and neighbour notifications. A list of registered and determined applications are also published weekly on the Council's website, as well as being available to view in real-time.
Total Place & Sustainability division			20	20	0	

Place & Infrastructure Total**20 20 0**

Savings Monitoring Report - 2022/23 brought forward
Communities, Homes and Regeneration Scrutiny Committee
15th November 2023

1 Summary position as at : 31st August 2023

£25 k variance from delivery target

Communities	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
	25	0	25
25	0	25	

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£25 k Off delivery target
£0 k ahead of target

Communities	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
	25	0	25	0	0	0
25	0	25	0	0	0	

3 Appendix J (iv): Savings proposals not delivered in 2022/23

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Not achieved	2022/23 Delivered in 2023/24	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target

Communities

Leisure

Franchise Lettings	0	An indoor and outdoor high quality, year-round visitor destination that aims to maximise Pendine's heritage and its natural assets to drive forward the resort's future economic regeneration as a 'day and stay' event destination	25	0	25	Improved income streams from franchise lettings across whole service.	Progress delayed due to delays in contract completion
Total Leisure			25	0	25		
Communities Total			25	0	25		

Policy - Off Target

NOTHING TO REPROT

**COMMUNITIES, HOMES, AND
REGENERATION SCRUTINY COMMITTEE**

15TH NOVEMBER 2023

SUBJECT:

ESTABLISHMENT OF A TASK AND FINISH GROUP ON ADAPTATIONS

Purpose:

The purpose of this report is to:

- Agree on the membership of the Task and Finish Group; and
- Agree the Terms of Reference and scope of the Task and Finish Group.

To consider and comment on the following issues:

- The Terms of reference and Membership of the Task and Finish Group.

Reasons:

- To allow a cross party Task and Finish Group of the Communities, Homes, and Regeneration Scrutiny Committee to examine the operations of the Council's Adaptations Service.

To be referred to the Cabinet / Council for decision: No

CABINET MEMBER PORTFOLIO HOLDER: -

Cllr Linda Evans- Cabinet Member for Homes and Deputy Leader

Directorate	Designations:	E Mail Addresses:
Communities		
Name of Head of Service: Jonathan Fearn	Head of Housing Property and Strategic Projects	JFearn@carmarthenshire.gov.uk
Report Author Kevin Thomas	Democratic Services Officer	kjthomas@carmarthenshire.gov.uk

EXECUTIVE SUMMARY
COMMUNITIES, HOMES, AND
REGENERATION SCRUTINY COMMITTEE
15TH NOVEMBER 2023

SUBJECT:

ESTABLISHMENT OF A TASK AND FINISH GROUP ON ADAPTATIONS

Purpose:

The purpose of this report is to:

- Agree on the Membership of the Task and Finish Group; and
- Agree the Terms of Reference for the Task and Finish Group.

The Communities, Homes and Regeneration Scrutiny Committee, at its meeting held on 28th September 2023, agreed to establish a task and finish group on the operation of the Council's adaptations service within the Housing Property and Strategic Projects Division to examine both the current backlog of work and processes with a view to improving service delivery for the public and contract holders (tenants).

The appended Draft Planning and Scoping document sets out the aims for the Task and Finish Group which members of the Committee are asked to consider and agree.

The Committee is also required to agree on which members will form the Task and Finish Group, which will consist of up to 6 Members and be politically balanced.

Membership of the Task and Finish Group will comprise:

- Councillor D. Cundy (Chair - Communities, Homes, and Regeneration Scrutiny Committee)
- Councillor B. Jones (Vice Chair - Communities, Homes, and Regeneration Scrutiny Committee)
- Councillor R. Sparkes
- Councillor K. Howell
- Councillor M. Palfreman
- Councillor H. Shepardson

Recommendations

- Agree on the membership of the Task and Finish group; and
- Agree the Terms of Reference for the Task and Finish Group.

DETAILED REPORT ATTACHED?

YES – Draft Scoping Document

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Fearn Head of Housing Property and Strategic Projects

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	YES	YES	NONE

1. Policy, Crime & Disorder and Equalities

The work of the Task & Finish Group will link directly to the following Carmarthenshire County Council policies and objectives:

Well-being Objective:

- Enabling our residents to live and age well (Live & Age Well)

Corporate Strategy 2022-27:

- Improved preventative services to meet the demands of an ageing population.
- Good quality affordable homes as well as continued significant investment in existing homes promotes health and well-being,
- meeting the individual needs of the residents
- The long-term aim is to wherever possible help people to maintain their independence at home for as long as possible, prevent unnecessary admissions to hospital and support timely discharge home from hospital to ensure that those that need good hospital care can access it.
- To further modernise and develop the Council's ways of working.
- Ensure local and regional partnership working is efficient and effective and adds value to the work of the Council.
- Ensuring the Council is using its resources economically, efficiently, and effectively.

Cabinet Vision Statement 2022–2027:

- Develop preventative services to meet the demands of an ageing population.

Carmarthenshire's Vision for Sustainable Services for Older People 2015-2025:

- Promoting independence, community engagement and social inclusion

2. Finance

The Task & Finish Group will review how current resources are used and identify how to improve service delivery to ensure continued effective use of resources.

3. Risk Management

The Task & Finish Group will review how to respond to the risks posed by projected increased demand and limited resources.

4. Staffing

The Task & Finish Group will review current staffing levels and identify how best to resource the service in the light of increased demand and limited resources.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jonathan Fearn Head of Housing Property and Strategic Projects

1. **Local Member(s)** N/A
2. **Community / Town Council** N/A.
3. **Relevant Partners** N/A.
4. **Staff Side Representatives and other Organisations** N/A

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**
YES

Include any observations here

Cabinet Member for Homes and Deputy Leader supports further discussion and to explore options at Community and Regeneration Scrutiny Committee

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

Community Scrutiny Committee

Task & Finish Group 2023

Adaptations Service

Draft Planning & Scoping Document

Task & Finish Objectives(s)	To review the current demand for the service together with the Adaptations policy and procedure.
Context & Background	<p>The Home Adaptations Team consists of Occupational Therapists and Home Adaptation Officers delivering Disabled Facilities Grants (DFGs) for private sector homes as well as adaptations across our tenants' homes and managing the Accessible Housing Register that matches applicants with adapted properties. The team also works closely with a charity, Care & Repair Carmarthenshire to facilitate minor repairs to private homes.</p> <p>Carmarthenshire County Council has a statutory duty under the Housing Grant Construction and Regeneration Act 1996 to provide adaptations for those who qualify for a DFG. Adaptations for Council Tenants are provided according to the same framework as DFGs.</p> <p>The provision of adaptations can assist timely hospital discharge. They are important because their provision can prevent accidents such as trips, slips and falls. They can also help support the social care sector by reducing the need for homecare and residential care. With current demand for homecare, adaptations have a vital role to play in releasing capacity to deliver more homecare.</p> <p>The number of requests for adaptations received has increased significantly from 1,146 in 2019 to 1,626 in 2022 with indications that we are likely to receive over 2,000 enquires within this current financial year. As there is an aging population within the county, it is anticipated that there will be a continued increase in demand on the service in the future.</p> <p>As a direct impact of the increase in enquiries there is currently a backlog of clients awaiting an Occupational Therapist (OT) assessment and enquiries awaiting a technical visit to cost and order the work. These backlogs result in the service being unable to fully spend it's allocated budgets even though there is the demand to exceed the budgets.</p> <p>The current budgets are £2m for Council Property Adaptations and £3m for DFGs.</p>

Membership	<p>To be agreed at the Community Scrutiny Committee Meeting to be held on 15th November 2023</p> <ul style="list-style-type: none"> • Up to 6 elected members appointed to reflect the political balance of the Council as whole. • Stakeholders to be confirmed/agreed.
What will the Task and Finish Group's work focus on?	<p>The Community and Regeneration Scrutiny Committee acting as the Task and Finish group will meet to discuss-</p> <ul style="list-style-type: none"> • Current demand for home adaptations • Current service delivery model • The impact of removing the means test for Disabled Facilities Grants • The development of a new Home Adaptations Policy • Resources available and required to meet the demand.
Scope of the review	<p>This review will focus on reviewing the current policy and the current high demand for the service. This will then contribute to the development of a new Home Adaptation Policy that will progress through for political approval.</p>
How it will contribute to achieving corporate/ community objectives and well-being objectives?	<p>This review will link directly to the following Carmarthenshire County Council Well-being Objective:</p> <ul style="list-style-type: none"> • Enabling our residents to live and age well (Live & Age Well) <p>This review will contribute to the following outcomes from the County Council's Corporate Strategy 2022-27:</p> <ul style="list-style-type: none"> • Improved preventative services to meet the demands of an ageing population. • Good quality affordable homes as well as continued significant investment in existing homes promotes health and well-being, • meeting the individual needs of the residents • The long-term aim is to wherever possible help people to maintain their independence at home for as long as possible, prevent unnecessary admissions to hospital and support timely discharge home from hospital to ensure that those that need good hospital care can access it. • To further modernise and develop the Council's ways of working. • Ensure local and regional partnership working is efficient and effective and adds value to the work of the Council. • Ensuring the Council is using its resources economically, efficiently, and effectively. <p>This review will contribute to the following outcome from the County Council's Cabinet Vision Statement 2022–2027:</p> <ul style="list-style-type: none"> • Develop preventative services to meet the demands of an ageing population.

	<p>This review will contribute to the delivery of Carmarthenshire's Vision for Sustainable Services for Older People 2015-2025 by:</p> <ul style="list-style-type: none"> • Promoting independence, community engagement and social inclusion 																	
List of key stakeholders	<ul style="list-style-type: none"> • Housing colleagues • Representatives from Carmarthenshire Care and Repair staff and Board Members • Tenants and Residents • Community Resource Teams (OTs and Social Workers) • Hywel Dda University Health Board • Elected Members, and • Other stakeholders will be identified as the work of the group progresses. 																	
What information/ documents are required to inform the work of the study?	<p>To be agreed at the meeting of the Community Scrutiny Committee to be held on 5th December 2023, which may include:</p> <ul style="list-style-type: none"> • Data on current demand • Data on current performance • Overview of the process for delivery • Current Adaptations Policy • National Guidance Documents <p><i>This list not exhaustive</i></p>																	
The main outcomes of the review	<p>Agree recommendations for service improvement and contribute to the development of a new Home Adaptations Policy.</p>																	
Timescale for completion of the review	<p>The group will meet four times over a period of 3 months.</p> <table border="1"> <thead> <tr> <th>T&F Group Meeting</th> <th>w/c</th> <th>Purpose of Meeting</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>04/12/2023</td> <td>Presentation of data and discussion</td> </tr> <tr> <td>2</td> <td>01/01/2024</td> <td>Presentation of proposals based on previous meeting and discussion</td> </tr> <tr> <td>3</td> <td>05/02/2024</td> <td>Feedback from previous meeting, draft policy proposal and discussion</td> </tr> <tr> <td>4</td> <td>26/02/2024</td> <td>Final policy proposals, agree recommendations for cabinet and full council</td> </tr> </tbody> </table>			T&F Group Meeting	w/c	Purpose of Meeting	1	04/12/2023	Presentation of data and discussion	2	01/01/2024	Presentation of proposals based on previous meeting and discussion	3	05/02/2024	Feedback from previous meeting, draft policy proposal and discussion	4	26/02/2024	Final policy proposals, agree recommendations for cabinet and full council
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4	26/02/2024	Final policy proposals, agree recommendations for cabinet and full council																

Community Scrutiny is asked to consider and comment on:

- **The proposed approach to the Task and Finish Group's work.**
- **The planning and scope of the work to be undertaken.**

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE

15TH NOVEMBER 2023

NON-SUBMISSION OF SCRUTINY REPORT

To consider and comment on the following:

Explanation provided for the non-submission of a scrutiny report.

Reason:

The Council's Constitution requires Scrutiny Committees to develop and publish and keep under review an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year. If a report is not presented as scheduled, officers are expected to prepare a non-submission report explaining the reason(s) why.

Cabinet Member Portfolio Holder:)

Report Author:	Designation:	Tel No. / E-Mail Address:
Kevin Thomas	Democratic Services Officer	01267 224027 kjthomas@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE

15TH NOVEMBER 2023

NON-SUBMISSION OF SCRUTINY REPORT

The Council's Constitution requires Scrutiny Committees to develop, keep under review and publish an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year.

If a report is not presented as scheduled in the Forward Work Plan, the responsible officer(s) are expected to prepare a non-submission report explaining the reason(s) why.

DETAILED REPORT ATTACHED?

YES

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Community, Housing and Regeneration SCRUTINY COMMITTEE 15.11.23

EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Levelling Up Fund	Jason Jones	Given the detail provided in the Shared prosperity Fund report, a further Levelling Up report will be presented to a future meeting.	To be agreed
Alternative Town Centre Usage	Jason Jones	A session with members of the committee will be arranged, which will include a visit to view opportunities before submitting a report for consideration.	To be agreed
Revised LDP Supplementary Planning Guidance	Rhodri Griffiths / Ian Llewellyn	Awaiting reporting to Corporate Management Team	To be Confirmed
Alternative Outdoor Education Offer	Ian Jones, Head of Leisure	Report not progressing to Cabinet, as already discussed at Community Scrutiny 19/12/22 , and subsequently agreed via budget consultation / setting process. Scrutiny members to forward any subsequent comments / observations via committee clerk for Head of Service to respond to any further queries.	N/A

Tenant Incentive Scheme	Jonathan Morgan, Head of Housing & Public Protection	Further research is being carried out on the feasibility (and impact) of introducing a Tenant Incentive Scheme. It was anticipated that the results of this research would have been ready by the November meeting but this has not been possible. It is requested that this particular item be moved to early in the New Year for consideration.	26 th January, 2024
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COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 15TH NOVEMBER 2023

FORTHCOMING ITEMS

THE SCRUTINY COMMITTEE IS ASKED TO:-

- To note the forthcoming items to be considered at the next meeting of the Community and Regeneration Scrutiny Committee to be held on the 13th Deember, 2023.

Reason(s)

- The Council’s Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports which will be considered at meetings during the course of the year.

CABINET MEMBER PORTFOLIO HOLDER: Cllr. L. Evans (Homes and Deputy Leader) Cllr H.A.L. Evans (Regeneration, Leisure, Culture and Tourism), Cllr A. Lenny (Resources) Cllr A. Davies (Rural Affairs and Planning Policy)

<p>Directorate</p> <p>Name of Head of Service: Linda Rees Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations: Head of Administration and Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. 01267 224012</p> <p>LRJones@carmarthenshire.gov.uk</p> <p>01267 224027</p> <p>kjthomas@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 15TH NOVEMBER, 2023

FORTHCOMING ITEMS

The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year. When formulating the Forward Work Plan the Scrutiny Committee will take into consideration those items included on the Cabinet's Forward Work Programme.

The list of forthcoming items attached includes those items which are scheduled in the Community and Regeneration Scrutiny Committee's Forward Work Plan to be considered at the next meeting, to be held on 13th December, 2023.

Also attached for information are the 2023/24 Forward Work Plans in respect of the Communities, Homes and Regeneration Scrutiny Committee and the Cabinet.

The Cabinet Forward Work Plan can be accessed via the following link:

<https://democracy.carmarthenshire.gov.wales/mgListPlanItems.aspx?PlanId=35&RP=131>

DETAILED REPORT ATTACHED ?

YES:

- (1) List of Forthcoming Items
- (2) C & R Scrutiny Committee Forward Work Plan
- (3) Cabinet Forward Work Plan

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

N/A

NO

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

There are none.

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**FORTHCOMING ITEMS – TO BE CONSIDERED AT THE NEXT MEETING OF THE
COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE TO BE HELD
ON
13TH DECEMBER, 2023**

Agenda Item	Background	Reason for report
		<p>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</p> <p><i>If the item is for information or for noting, can the information be provided in an alternative format i.e. via email?</i></p>
Emergency Interim Social Housing Allocation Policy - Monitoring	The Communities, Homes and Regeneration Scrutiny Committee at its meeting held on the 26 th January 2023 resolved to receive an update monitoring report at every meeting on the implementation of the Emergency Social Housing Allocations Policy	To enable the committee to undertake its monitoring role on the implementation of the policy
Housing Revenue Account Business Plan 2024-27	As part of the Annual Budget preparation process the Committee is consulted on the proposed Carmarthenshire Housing Revenue Account Business Plan for the budgetary period 2024-2027 which explains its vision and detail and what it means for tenants.	The report will provide members of the Committee with the opportunity of commenting on the Business Plan, and the financial and delivery programme over the next three years and to make any suggested recommendations for change for consideration by the Cabinet /Council and onward submission to the Welsh Government.
Housing Revenue Account Budget and Housing Rent Setting for 2024/25	As part of the Annual Budget preparation setting process, the Committee is consulted on the proposed HRA Budget Service and Rent Setting for the 2024/25 budgetary period.	The report will provide members of the Committee with the opportunity to consider and comment on the budget settlement, relevant departmental service budgets and efficiency savings and to make any suggested recommendations for change for consideration by the Cabinet and Council.

Performance Monitoring Q2 – 2023/24	This is the standard Performance Management report on our progress in delivering the objectives/actions and targets set out in the New Corporate Strategy. It covers those elements of the strategy that fall under the remit of this Scrutiny.	To enable the committee to undertake its monitoring role.
Scrutiny Actions Update	The Committee considers a wide range of reports and requires that updates be provided on the outcome of its decisions	This report is produced biannually detailing the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.

Items circulated to the Committee under separate cover since the last meeting

N.B. Copies of these reports can be obtained by emailing Scrutiny@carmarthenshire.gov.uk

Items attached for information

1. The latest version of the Community and Regeneration Scrutiny Committee Forward Work Programme 2022/23
2. The latest version of the Cabinet's Forward Work Programme 2022/23

Communities, Homes and Regeneration Scrutiny Committee – Forward Work Programme 2023/ 2024

29 th June 23	28 th Sept 23	15 th Nov 2023	13 Dec 23	26 Jan 24 (Previously 24 Jan 24)	7 March 2024	16 April 2024
Communities, Homes, and Regeneration Scrutiny Committee Annual Report 2022/23	Emergency Social Allocations Policy – Monitoring	Housing Revenue Account Business Plan 2024-27 (Moved to 13/12/23)	Emergency Social Allocations Policy – Monitoring Report	Revenue Budget Consultation	Scrutiny Actions update	Performance Monitoring – Q3
Emergency Social Allocations Policy – Monitoring	Revenue Budget Monitoring Report	Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	Scrutiny Actions Update	Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	Emergency Social Allocations Policy – Monitoring Report	
	Incentive Scheme for tenants (Moved to 15/11/23)	Levelling up/Shared Prosperity fund - Update	Housing Revenue Account Business Plan 2024-27 (Moved from 15/11/23)	Incentive Scheme for Tenants – Moved from 15/11/23		
Page 85	Service Charge Policy	Arfor 2 Programme - Update	Housing Revenue Account Budget and Housing Rent Setting for 2024/25			

	Applying Intentionality to Priority Need (Homelessness Duty)	Alternative outdoor Education Offer – to be e-mailed to members	Performance Monitoring – Q2			
	Alternative Town Centre Uses (moved to 15/11/23)	Incentive Scheme for tenants (Moved from 28/09/23 – further moved to 26/01/24))				
	Leisure, Culture and Outdoor Recreation Strategy – Post Consultation	Alternative Town Centre Uses (moved from 28/09/23)				
		Revenue Budget Monitoring Report				

OTHER REPORTS TO BE INCLUDED:

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TASK AND FINISH REVIEW

The Committee has agreed to establish a Task and Finish Group to look at the Council’s Adaptations Service

	8 – Revenue and Capital Budget Monitoring Report 2023/24 9 – Revenue Budget Outturn Report 2022/23	Standards Committee to speak and make written representations but not vote except in relation to any matter relating to Carmarthen Leisure Centre
K. Broom	7 – Leisure Culture and Outdoor Recreation Strategy 8 – Revenue and Capital Budget Monitoring Report 2023/24	Personal – Chair and Trustee of Trimsaran Leisure Centre

There were no declarations of prohibited party whips.

3. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

4. HOUSING SERVICE CHARGE POLICY REVIEW

The Committee considered a report outlining the following 3 options for the implementation of a future Service Charge Policy for payments made by Contract Holders (tenants or leaseholders) for additional services provided by the Council for shared communal areas or facilities within council owned blocks of flats, sheltered schemes or supported housing projects that were over and above the general rent, as detailed within the report:

- Option 1: Do Nothing - Keep the existing Service Charge Policy in place with a cap of any possible annual increase in its overall rental charge (including Service Charges) to a maximum rise of £3 per week.
- Option 2: Gradual incremental removal of the Cap - Review and amend the existing policy with a view to introducing incremental increases over a 3-year period to bring all service charges in line with full cost recovery. The cap will only come into effect where charges exceed the agreed weekly cap.
- Option 3: Remove the Cap - Remove the cap completely from the existing policy with contract holders meeting the full cost of usage from 2024/25.

The Committee noted that under the existing Service Charge Policy, the Council operated a 'cap' whereby any service charge increase was restricted to a maximum of £3 per week, with the cost increase per tenant varying depending on the type of accommodation and the level of service costs incurred. Any difference between the level of cost increase incurred by the Authority, and what contract holders paid as a result of the cap, was met from the Housing Revenue Account (HRA) and that based on 2021/22 actual expenditure of £903k set against £762k of recovered costs, the HRA met the £141k shortfall. However, following a significant increase in utility costs for 2022/23, future actual expenditure could be significantly higher, and should the existing cap be maintained the gap between

Note: These minutes are subject to confirmation at the next meeting.

costs incurred and recovered would increase, impacting further on the HRA Business Plan and its ability to invest in service provision.

The following questions/issues were raised on the report:-

- It was noted that currently approximately 40% of tenants benefitting from the cap were at the maximum cap of £3pw. Previously, that had been 25%.
- Concerns were expressed that removal of the cap could result in some tenants falling into arrears. The Head of Housing and Public Protection advised that in such circumstances the Council would work with the tenants to mitigate against that and to help prevent them going into arrears. Furthermore, Housing Benefit and Universal Credit payments could also cover part of any increase, and that part of officers' roles was to ensure tenants were receiving the correct benefit payments.
- Reference was made to Option 2 and the potential impact for tenants at the end of the 3year period when all service charges would be based in line with full cost recovery. It was suggested that, in view of the above concerns around the possibility of tenants falling into arrears following the removal of the cap, the position should be subject to regular review.

UNANIMOUSLY RESOLVED

- 3.1 to recommend to the Cabinet that Option 2 be adopted as the Councils future Service Charge Policy but that it be subject to regular review**
- 3.2 That the Committee's concerns on the potential impact the current economic climate, cost of living crisis and the new policy could have on tenants ability to pay/fall into arrears be conveyed to Cabinet and that officers provide assistance /support to tenants to manage their budgets where necessary.**

5. APPLYING INTENTIONALITY TO PRIORITY NEED (HOMELESSNESS ORDER)

The Committee considered a report on the Council retaining intentionality for all 10 priority need categories listed under the Housing (Wales) Act 2014 (as detailed within the report and adopted by the Council in July 2015) and to also apply intentionality to a 11th category of Street Homeless, as introduced by the Welsh Government in October 2022

The following questions/issues were raised on the report:-

- Reference was made to point 5.1 of the report whereby homelessness decisions made in 2019-20 had concluded that 3% of applicants were intentionally homeless. Clarification was sought on the current position and numbers of appellants classified as being intentionally homeless.

The Committee was advised that of the 2,738 people having presented as homeless to the Council in 2022/23, 18 had been identified as having been intentionally homeless.

Note: These minutes are subject to confirmation at the next meeting.

- The Committee noted that when a person had presented as being homeless, the Council had a legal duty to provide temporary accommodation for a period of 56 days to enable appropriate checks to be undertaken to confirm if genuine homelessness had occurred. If during that period, evidence concluded a person was intentionally homeless, the Council no longer had a legal duty to provide them with accommodation following expiration of the 56 day period and the person would be advised accordingly.
- It was confirmed 'sofa surfers' fell within the 10 priority need categories within the Housing Act
- With regard to a question on the type of evidence / criteria required to prove intentionality, the Head of Housing and Public Protection advised investigations would be undertaken with relevant agencies and family members etc to ascertain if intentionality had occurred. If intentionality had been proven, a person had a right of appeal against that determination.
- It was confirmed a person previously determined as being intentionally homeless could re-present as homeless but that each re-presentation would be determined on a case-by-case basis with the person having to evidence a change in their circumstances, for example, they would have to prove attempts made to find their own accommodation had not been successful.
- The Head of Housing and Public Protection advised that with regard to repeat cases of intentionality, he would arrange for an item thereon to be included within the next monitoring report submitted to Committee on the Emergency Social Housing Allocation Policy

UNANIMOUSLY RESOLVED to recommend to Cabinet that it approves the retention of intentionality for all 10 priority need categories listed under the Housing (Wales) Act 2014 and that the Council also applied intentionality to the 11th category of Street Homeless.

6. EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT ON THE OPERATION OF THE NEW ALLOCATION POLICY (MONITORING)

The Committee, in accordance with the decision made at its meeting on the 26th January 2023, received a monitoring report on the effectiveness of the new Emergency Social Housing Allocation Policy developed by its Task and Finish Group. It was noted the content of the report included data for the previous period relating to:-

1. Proportion of properties directly matched and those advertised,
2. Band if clients directly matched,
3. Number of properties directly matched and advertised by each community area, type of property and landlord,
4. Proportion of direct matches that were successful,
5. Number of direct matches where the client requested a review of the allocation and the outcome of those reviews,
6. Number of direct matches where the client refused the allocation but didn't request a review.

Note: These minutes are subject to confirmation at the next meeting.

The following questions/ issues were raised on the report:-

- Reference was made to the Committee's previous consideration on the temporary nature of the Social Housing Allocation Policy and the need for the Council to adopt a permanent policy. Its attention was drawn to the time-line within the report for the adoption of a formal policy commencing in November 2023 with a view to formal adoption by December 2024. It was also confirmed the Committee would be consulted on the policy.
- In response to a question on a decline in the number of directly matched properties, that was partly attributed to the demand for sheltered accommodation in certain areas. The Head of Housing and Public Protection advised that the Council currently had 21 sheltered housing schemes providing accommodation for 6-700 people with some schemes being harder to rent than other. He suggested it may be opportune to review that provision and its purpose moving forward.

UNANIMOUSLY RESOLVED that the monitoring report be received.

7. LEISURE, CULTURE AND OUTDOOR RECREATION STRATEGY

(NOTE: Councillors K. Broom and R. Sparks having earlier declared an interest in this item re-declared that interest)

The Committee, further to its meeting held on the 16th November 2022, considered the final Leisure, Culture and Outdoor Recreation Strategy post consultation prior to its consideration be the Cabinet.

The following questions/issues were raised on the report:-

- Reference was made to the energy efficiency of the Council's leisure centres and to whether consideration had been given to acquiring batteries to store any excess energy generated by the solar panels installed on the buildings for use within the leisure centres instead of being returned to the electricity grid network.
The Head of Leisure Services confirmed that whilst work was being undertaken to make the centres energy efficient, more was required, and discussions in that regard were undertaken with the Council's Corporate Property Division and external agencies such as the Carbon Trust. He would however raise the issue of battery packs with Corporate Property and respond directly to the member who raised the question.
- In response to a question on the Economic Outcomes within the report (pages 74-76) and the additional £20m investment into the service over the Strategy's period, the Head of Leisure Services advised that this related to the level of investment the service would look to draw down to invest in the areas detailed within the report. That investment could come from a variety of sources such as the Council's Capital Programme, Invest to Save initiatives, grants and other external funding.
- With regard to income generation within the Leisure Division, the Head of Leisure confirmed this had now returned to pre-covid levels in most areas. However, the future remained challenging for the service in terms of

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increased energy costs and the cost of living adversely impacting on income levels and costs. The Division was endeavouring to increase patronage and was exploring new opportunities to increase patronage / income as they presented for example working jointly with the Health Board to encourage people to be more active.

- Reference was made to one of the Strategy's aims of promoting Carmarthenshire's Cultural Activity and clarification sought on what measures the Council was taking to encourage staff to speak Welsh in the workplace.
The Head of Leisure Services confirmed the Division was working with the Council's Policy Section together with other organisations such as the Urdd, Sports Council etc to promote and encourage the use of the Welsh Language by staff. However, more could be done and that was intertwined with staff development and a new corporate workforce strategy.
- The Head of Leisure Services in response to a question on fishing within the County confirmed its inclusion within the Strategy with the aim of improving the level of provision within the 10year timeframe. Whilst it was hoped improved provision could be achieved within a shorter time scale, he stressed the Council was governed by Natural Resources Wales and other external agencies in that regard. However, it would be working with those bodies to increase fishing opportunities within the County at the earliest opportunity.

UNANIMOUSLY RESOLVED to recommend to Cabinet that the Leisure, Culture and Outdoor Recreation Strategy be adopted.

8. REVENUE & CAPITAL BUDGET MONITORING REPORT 2023/24

(NOTE: Councillors K. Broom and R. Sparks having earlier declared an interest in this item re-declared that interest)

The Committee considered the 2023/24 Revenue and Capital Budget Monitoring reports for the Housing, Regeneration and Property, Place and Sustainability and Leisure and Recreation Services for the period up to the 30th June, 2023. It was noted that the revenue budget was forecasting a £10k overspend, the capital budget a £52,709k underspend, whilst the Housing Revenue Account was forecasting a £94k underspend.

The following questions/issues were raised on the report:-

- In response to a question on slippages within the Capital programme, the Committee was advised whilst there were numerous reasons for the slippages, there was no concern with the projects' funding and provision.

UNANIMOUSLY RESOLVED that the Revenue and Capital Budget Monitoring Report be received.

9. REVENUE BUDGET OUTTURN REPORT 2022/23

(NOTE: Councillor R. Sparks having earlier declared an interest in this item re-declared that interest)

Note: These minutes are subject to confirmation at the next meeting.

The Committee considered the Revenue Budget Outturn Report 2022/23 in respect of the Housing, Regeneration & Property, Place and Sustainability and Lesiure & Recreation services falling within its remit. It noted that, overall, the services reported a £236k overspend, with the HRA recording a £1,496k overspend.

UNANIMOUSLY RESOLVED that the report be received.

10. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS.

The Committee received an explanation for the non-submission of the following scrutiny reports:-

- Incentive Scheme for Tenants
- Alternative Town Centre Usage

RESOLVED that the explanation for the non-submissions be noted.

11. FORTHCOMING ITEMS

The Committee received a list of forthcoming items to be considered at its next meeting to be held on the 15 November, 2023.

Reference was made to the fact the Committee had yet to determine whether to undertake a Task and Finish Group for 2023/24 and a suggestion was made that one be established on the operation of the Council's Adaptations Service within the Housing Property and Strategic Projects Division to examine both the current backlog of work and processes with a view to improving service delivery

UNANIMOUSLY RESOLVED that:

- 11.1 the list of forthcoming items to be considered at the next scheduled meeting on the 15th November, 2023 be noted.**
- 11.2 A Task and Finish Group be established to examine the operation of the Council's Adaptations Service**

12. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 29TH JUNE 2023

RESOLVED that the minutes of the meeting of the Committee held on the 29 June, 2023 be signed as a correct record.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.

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